



UNIVERSITY OF CALGARY
FACULTY OF ARTS
SCHOOL OF CREATIVE AND PERFORMING ARTS
Course Number and Title: MUSI 355 Sound Recording
Session: Winter 2024

Instructor	Dr. Laurie Radford
Email	lradford@ucalgary.ca
Office Hours	Upon Request
Day(s),time(s):	WF 4:00 – 5:15
Learning resources: required readings, textbooks and materials	Readings and listening to be assigned in class from D2L or online resources. Digital backup media including: flash drive, hard drive
Learning Technologies and Requirements	<p>There is a D2L site for this course which contains required readings and other relevant class resources and materials (see d2L.ucalgary.ca).</p> <p>In order to successfully engage in their learning experiences at the University of Calgary, students taking online, remote and blended courses are required to have reliable access to the following technology:</p> <ul style="list-style-type: none"> • A computer with a supported operating system, as well as the latest security, and malware updates; • A current and updated web browser; • Webcam (built-in or external); • Microphone and speaker (built-in or external) or headset with microphone; • Current antivirus and/or firewall software enabled; • Broadband internet connection. <p>Most current laptops will have a built-in webcam, speaker and microphone.</p>
Prerequisites	None
Course description	An introduction to the practice and theory of sound and music recording.
Course learning outcomes	<p>By the completion of this course, successful students will be able to:</p> <ol style="list-style-type: none"> 1. demonstrate knowledge of practical concepts and techniques of sound and music recording 2. evaluate recorded music and sound regarding various criteria 3. demonstrate practical skills and knowledge in the act of recording music and sound 4. demonstrate knowledge of the historical, social and commercial aspects of sound and music recording and the sound recording industry 5. integrate sound and music recording into creative media projects
Course schedule	Course schedule will be listed on D2L site.

Components (Assignment, Paper, Project, Quiz, or Test)	Description	Due Date	Worth (%)								
Listening Evaluation 1	Written evaluation of various parameters of two selected commercial sound recordings.	Friday, January 26	10%								
Technical Quiz 1	Written examination of technical concepts and terms	Friday, February 2	10%								
Listening Evaluation 2	Written evaluation of various parameters of two selected commercial sound recordings.	Wednesday, February 28	10%								
Technical Quiz 2	Written examination of technical concepts and terms	Friday, March 15	10%								
Live Recording Project 1	Stereo or multi-track recording of parts of a live concert	Friday, March 22	15%								
Live Recording Project 2	Stereo or multi-track recording of parts of a live concert	Friday, March 22	15%								
Studio Recording Project	Creative recording project involving in-studio techniques	Wednesday, March 27	15%								
Final Project	Either a) a creative recording project, or b) a technical research paper	Friday, April 5	15%								
Assessment expectations	<p>Guidelines for Submitting Assignments: Recordings and written work must be submitted to the course D2L DropBox by the DUE date. Recordings must be presented in the file format that is required for the assignment.</p> <p>Missed or Late Assignments: The grade for assignments submitted more than one week late will be reduced by 2% per day.</p> <p>Attendance and Participation Expectations: Participation includes regular attendance at classes, appropriate preparation of assignments, active contributions to in-class discussions and composition readings, and appropriate preparation of final composition performance.</p> <p>Expectations for Writing: Writing skills are important to academic study across all disciplines. Consequently, instructors may use their assessment of writing quality as a factor in the evaluation of student work. Please refer to the Undergraduate Calendar E.2 Writing Across the Curriculum policy for details.</p>										
Grading scale	<p>Undergraduate: https://www.ucalgary.ca/pubs/calendar/current/f-1-1.html</p> <ul style="list-style-type: none"> A grade of "C-" or below may not be sufficient for promotion or graduation, see specific faculty regulations. The number of "D" and "D+" grades acceptable for credit is subject to specific undergraduate faculty promotional policy. <p>Graduate: https://www.ucalgary.ca/pubs/calendar/current/f-1-2.html</p> <ul style="list-style-type: none"> All grades of "C+" or lower are indicative of failure at the graduate level and cannot be counted toward Faculty of Graduate Studies course requirements. Individual programs may require a higher passing grade. <table border="1"> <tbody> <tr> <td>A+</td> <td>95 – 100%</td> </tr> <tr> <td>A</td> <td>90 – 94%</td> </tr> <tr> <td>A-</td> <td>85 – 89%</td> </tr> <tr> <td>B+</td> <td>80 – 84%</td> </tr> </tbody> </table>			A+	95 – 100%	A	90 – 94%	A-	85 – 89%	B+	80 – 84%
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Academic Accommodation	<p>It is the student’s responsibility to request academic accommodations according to the University policies and procedures listed below. The Student Accommodations policy is available at https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations.</p> <p>Students needing an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS) in accordance with the Procedure for Accommodations for Students with Disabilities (https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Accommodation-for-Students-with-Disabilities-Procedure.pdf).</p> <p>Students who require an accommodation in relation to their coursework or to fulfill requirements for a graduate degree, based on a Protected Ground other than Disability should communicate this need in writing to their Instructor.</p> <p>SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/.</p>																
Academic integrity, plagiarism	<p>Academic Misconduct refers to student behavior which compromises proper assessment of a student’s academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor’s expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.</p> <p>For information on the Student Academic Misconduct Policy and Procedure please visit: https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Student-Academic-Misconduct-Policy.pdf and https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Student-Academic-Misconduct-Procedure.pdf. Additional information is available on the Academic Integrity Website at https://ucalgary.ca/student-services/student-success/learning/academic-integrity.</p>																
Internet and electronic communication device	<p>The use of laptop and mobile devices is acceptable when used in a manner appropriate to the course and classroom activities. Please refrain from accessing websites and resources that may be distracting to you or for other learners during class time. Students are responsible for being aware of the University’s Internet and email use policy, which can be found at https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Electronic-Resources-and-Information-Policy.pdf.</p>																
Intellectual Property	<p>Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.</p>																
Copyright	<p>All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Material-Protected-by-Copyright-Policy.pdf) and requirements of the copyright act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions</p>																

	of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy https://www.ucalgary.ca/pubs/calendar/current/k.html .
Freedom of Information and Protection of Privacy	Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.
Student Support	Please visit this link for important information on UCalgary's student wellness and safety resources: https://www.ucalgary.ca/registrar/registration/course-outlines
Arts Students' Centre Program Advising:	Have a question but not sure where to start? The Arts Students' Centre is your information resource for everything in the Faculty of Arts. Call us at 403-220-3580 or email us at ascarts@ucalgary.ca . You can also visit the Faculty of Arts website at http://arts.ucalgary.ca/undergraduate which has detailed information on common academic concerns.
Faculty of Graduate Studies:	For graduate studies email: graduate@ucalgary.ca or call 403 220 4938. Visit the Faculty of Graduate Studies for more details: https://grad.ucalgary.ca/