



**UNIVERSITY OF CALGARY**  
**FACULTY OF ARTS**  
**SCHOOL OF CREATIVE AND PERFORMING ARTS**  
**MUED 401: Instrumental & Band Tech I**  
**Fall Term 2021**

Instructor Office Email Office Hours	Dr. Wendy J. Freeman Craigie Hall F007 <a href="mailto:wjvanput@ucalgary.ca">wjvanput@ucalgary.ca</a> Arranged at a mutually agreeable time.
Day(s),time(s) and location of Class	Thursday 5:30 PM - 7:50 PM Lecture TBA, Two 70-minute Laboratory Band Instructional Sessions per week at Westmount Charter School Band Camp at MRU on Tuesday, October 12, 9:30 AM – 2:30 PM Winter Concert Program on Wednesday, December 8, 6:00 PM - 9:00 PM
Learning resources: required readings, textbooks and materials	<ul style="list-style-type: none"> <li>• <i>The Music Teacher's First Year</i>, Elizabeth Peterson, Meredith Music Publications, 2011.</li> <li>• <i>Developing the Complete Band Program</i>, Shelley Jagow, Meredith Music Publications 2<sup>nd</sup> edition, 2007.</li> <li>• <i>Teaching Music with Passion: Conducting, Rehearsing and Inspiring</i>, Peter Loel Boonshaft, Meredith Music Publications, 2002.</li> <li>• <i>Guide to Teaching woodwinds</i>, 5<sup>th</sup> edition. Frederick Westphal, McGraw Hill, 1990.</li> <li>• Standard of Excellence Comprehensive Band Method Conductor Book 1 &amp; Book 2, Bruce Pearson, Neil A. Kjos, 1993. (This will be provided on-site for the Lab Band practicum).</li> <li>• You must have a binder notebook for handouts and for taking lecture notes, for your observation log at Westmount Charter School. Observation summaries can be typed or handwritten.</li> <li>• Conducting baton</li> </ul>
Learning Technologies and Requirements	There is a D2L site for this course which contains required readings and other relevant class resources and materials (see <a href="http://d2L.ucalgary.ca">d2L.ucalgary.ca</a> ).
Prerequisites	Music Education 331
Course description	Performing and teaching techniques for instruments used in the schools.
Course learning outcomes	By the completion of this course, successful students will be able to: <ol style="list-style-type: none"> <li>1. Perform to roughly a level 3 proficiency level (RCM) on flute, clarinet, and saxophone and level 2 on oboe and bassoon.</li> <li>2. Write a lesson plan that implements rehearsal techniques and management skills in the context of improving student intonation, technique, tone, rhythm, expression and listening skills.</li> <li>3. Demonstrate rehearsal techniques that implement the teaching of tone, technique, intonation, rhythm, expression and improvisation.</li> <li>4. Perform the basic tenets of beginning conducting and phrasing.</li> </ol>
Course schedule	The course will evolve in three large sections with sub-sections. <b>Section one</b> will be Tuesday, September 7 to Thursday, October 7. <b>Section two</b> , Tuesday, October 12 to Thursday, November 4. <b>Section three</b> will be Tuesday, November 16 to Thursday, December 9. Assignments and readings are stacked, with material in each of the four texts each for many classes.

	<p>Section One: Class sessions will include review of <b><i>Guide to Teaching Woodwinds</i></b> and <b><i>Teaching Music with Passion: Conducting, Rehearsing and Inspiring</i></b>. You will be asked to read and present short segments of the readings in class. Subsections will include lectures by <b>professional musicians, an industry representative and lesson plan writing</b>. There is a large amount of material to cover in <b><i>Guide to Teaching Woodwinds</i></b>, review will continue into sections two and three. We will also examine chapters of <b><i>Developing the Complete Band Program</i></b> with requisite assignments.</p> <p>Section two: Class sessions will include 4-5 chapters of both <b><i>The Music Teacher's First Year</i></b> and <b><i>Teaching Music with Passion: Conducting, Rehearsing and Inspiring</i></b> weekly. You will be asked individually or in teams to present a chapter (s) weekly on class. Discussion of <b>repertoire and music selection</b> will be a subsection leading to the <b>program assignment</b> detailed below. <b>Rehearsal techniques</b> will be another subsection. Class sessions will include review of score study techniques and conducting practical scores connected to the Lab Band classes. <b><i>Developing the Complete Band Program</i></b> with requisite assignments will continue.</p> <p>Section three: <b><i>Developing the Complete Band Program</i></b> with requisite assignments will continue. Teams will be formed to lead weekly discussion of the material. A subsection will be how to articulate emblematic conducting gestures found in marches and beginner improvisation techniques. Class sessions will include review of appropriate <b><i>Standard of Excellence</i></b> performance technical methods, and pertinent Music Education articles along with practical teaching tools.</p>
Assessment components	<p><b>Assignment 1:</b> Abstract presentation on topic related to music education. (<i>Journal of Research in Music Education</i> is a good start <a href="http://journals.sagepub.com/toc/jrma/0/0">http://journals.sagepub.com/toc/jrma/0/0</a>.)</p> <p><b>Assessment Method:</b> Written abstract with a concise verbal summary/description of the article.</p> <p><b>Description:</b></p> <ol style="list-style-type: none"> <li>1. Bibliographic citation of the article: (example below) Miller, Leta, and Rob Collins. "The Cowell-Ives Relationship: A New Look at Cowell's Prison Years," <i>American Music</i> XXIII/4 (Winter 2005), 472-92.</li> <li>2. A 100 word abstract: (example below) Chapter Two, <i>The Genesis of the Early Band Works</i>, describes the challenging conditions of San Quentin Penitentiary while Cowell was incarcerated. There is a description of the three men who worked with Cowell while he was in prison, John A. Hendricks, Percy Grainger and Richard Franko Goldman. The work of Cowell with the San Quentin Concert Band as a band librarian, flutist, conductor, and composer is described, including interviews with wife Sidney Cowell. The chapter concludes with a description of Cowell's first band works and hypothetical questions about Cowell and how he came to compose for the wind band.</li> <li>3. Presented in 5-7" verbally with visual/audio as needed.</li> <li>4. A copy of your abstract required for the class (10-12 copies).</li> </ol> <p><b>Weight: 20%</b> <b>Due Date: Tuesday, October 12, 2021, 11:00 am -12:15 pm.</b> Presentations will be made during class. Absences on this day must be for a valid reason.</p>

**Assignment 2:** Notebook detailing Lab Band experiences/teacher observations of a minimum 11, 1.5 hour sessions. Notes summarizing sessions attended from the Band Camp at MRU on Tuesday, October 12, Winter Concert Program on Wednesday, December 8, and lessons plans written for Lab Band sessions.  
**Assessment Method:** Written feedback with a concise one-to-one verbal summary of progress given during instruction.

**Description:**

This multi-dimensional notebook will include a written observation/summary of classroom activities, student behavior, cooperating teacher teaching strategies, your lesson plans and other activities you engage in for the Lab Band component at Westmount. You are expected to write a lesson plan for each teaching episode granted by Dr. Freeman. The teaching episodes will be assessed by Dr. Freeman at Westmount. This assessment will include score study, conducting your lesson plan, creativity, pacing, and organization/sequence of concepts being taught. Dr. Freeman will provide verbal feedback on an ongoing basis.

This notebook will include the repertoire assignment. A typed program of approximately six grade 2-3 band works. The program will include composer and composer dates, title, duration and movements. A justification for each choice will be provided. The notebook will include a written summary of your professional activities at the Winter Concert and your teaching practicum at the Band Camp, and classroom instruction at Westmount Charter School.

**Weight: Lecture Notebook with Lab Band Observation/Teaching Log (15%), Band Camp reflection & Concert summary, class handouts and program assignments (15%), Total: 30%**

**Due Date: Thursday, December 9, 2021 by 4:00 pm**

**Assignment 3: Instrument Playing Tests**

**Assessment Method: (See Below)**

**Description: The playing tests will be on three of the five woodwind instruments, clarinet, flute and saxophone, unless your major instrument is one of those. If this is the case, then a double reed will be substituted.**

**Weight: 30%**

**Playing Test One:**

**Value:** 10% (includes participation on current woodwind instrument)

**Due date: Thursday, October 14, 2021**

**Content:** Three major and three minor scales, an etude and solo (or equivalents). Attendance in classes for guided rehearsal is critical and will be calculated.

**Playing Test Two:**

**Value:** 10% (includes participation on current woodwind instrument)

**Due Date: Tuesday, November 2, 2021**

**Content:** Three major and three minor scales, an etude and solo (or equivalents). Attendance in classes for guided rehearsal is critical and will be calculated.

**Playing Test Three:**

**Value:** 10% (includes participation on current woodwind instrument)

**Due Date: Thursday, December 2, 2021**

**Content:** Three major and three minor scales, an etude and solo (or equivalents).

	<p>Attendance in classes for guided rehearsal is critical and will be calculated.</p> <p><b>Final Exam</b> (The dates, times and locations of final exams are scheduled by the Registrar during the final exam period).  <b>Length:</b> 2 Hours  <b>Description:</b> Essay questions, multiple choice and fill in the blanks. Based on practical learning, readings in all texts used during course, guest lectures and class materials.  <b>Weight:</b> 20%  <b>Due Date:</b> Registrar Scheduled Examination, time TBA.</p>
Assessment expectations	<p><b><u>Guidelines for Submitting Assignments:</u></b>  Written assignments must be typed, double spaced with standard footnotes, i.e., Arnald D. Gabriel, "Conflict and Passion in Morton Gould's Jericho: An Interpretive Analysis," <i>The Instrumentalist</i> XLIX/6 (January 1995), 24-28.  Electronic copies are admissible but only as an adjunct to the printed copy submitted to me. Assignments are due by 4PM of the due date, may be left at the SCPA desk or with me at class.</p> <p><b><u>Missed or Late Assignments:</u></b>  Assignments must be submitted on-time. Late assignments will not be accepted unless a valid reason (illness, family emergency). Students may be asked to provide supporting documentation for an exemption/special request. This may include, but is not limited to, a prolonged absence from a course where participation is required, a missed course assessment, a deferred examination, or an appeal.</p> <p><b><u>Attendance and Participation Expectations:</u></b>  <b><u>Criteria That Must Be Met To Pass:</u></b></p> <ul style="list-style-type: none"> <li>• A significant part of your grade is based on participation. Participation means not only showing up for class, but also attending to the material at hand with effort and engagement.</li> <li>• With regard to participation, lecture/rehearsal classes are considered equivalent to assignments. Thus, more than <u>3</u> absences per term will have an adverse effect on your final grade.</li> <li>• Lab band attendance is critical. You must have a minimum of 11 observations/teaching episodes at Westmount Charter School. Each missed episode will cause your grade to drop by as much as 5%.</li> <li>• If you miss more than one week of lecture classes, your final grade will begin to drop by as much as 10% per missed class.</li> <li>• If you miss more than two weeks of lecture classes, you have the potential to fail the course.</li> <li>• If you show up late for or leave early from class, this will be counted as half an absence.</li> </ul> <p><b><u>Expectations for Writing:</u></b>  Writing skills are important to academic study across all disciplines. Consequently, instructors may use their assessment of writing quality as a factor in the evaluation of student work. Please refer to the Undergraduate Calendar E.2 Writing Across the Curriculum policy for details.</p>

Grading scale	<p>For the course as a whole, letter grades should be understood as follows, as outlined in section F.1.Grading System and Transcripts of the Calendar: <a href="https://www.ucalgary.ca/pubs/calendar/current/f-1.html">https://www.ucalgary.ca/pubs/calendar/current/f-1.html</a>.</p> <table border="1" data-bbox="503 220 1494 1249"> <thead> <tr> <th>Grade</th> <th>Grade Point Value</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>A+</td> <td>4.00</td> <td>Outstanding performance</td> </tr> <tr> <td>A</td> <td>4.00</td> <td>Excellent performance</td> </tr> <tr> <td>A-</td> <td>3.70</td> <td>Approaching excellent performance</td> </tr> <tr> <td>B+</td> <td>3.30</td> <td>Exceeding good performance</td> </tr> <tr> <td>B</td> <td>3.00</td> <td>Good performance</td> </tr> <tr> <td>B-</td> <td>2.70</td> <td>Approaching good performance</td> </tr> <tr> <td>C+</td> <td>2.30</td> <td>Exceeding satisfactory performance</td> </tr> <tr> <td>C</td> <td>2.00</td> <td>Satisfactory performance</td> </tr> <tr> <td>C-</td> <td>1.70</td> <td>Approaching satisfactory performance.</td> </tr> <tr> <td>*D+</td> <td>1.30</td> <td>Marginal pass. Insufficient preparation for subsequent courses in the same subject.</td> </tr> <tr> <td>*D</td> <td>1.00</td> <td>Minimal Pass. Insufficient preparation for subsequent courses in the same subject.</td> </tr> <tr> <td>F</td> <td>0.00</td> <td>Failure. Did not meet course requirements. Several Faculties utilize an F grade that does not carry weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable.</td> </tr> <tr> <td>**I</td> <td>0.00</td> <td>Incomplete. Sufficient work has not been submitted for evaluation, unable to adequately assess. May also be used when a final exam is not submitted.</td> </tr> <tr> <td>CR</td> <td></td> <td>Completed Requirements. Carries no weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable</td> </tr> <tr> <td>RM</td> <td></td> <td>Remedial Work Required. Utilized by the Cumming School of Medicine (MD program). Carries no weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable.</td> </tr> </tbody> </table> <p>Notes:</p> <ul style="list-style-type: none"> <li>• A grade of "C-" or below may not be sufficient for promotion or graduation, see specific faculty regulations.</li> <li>• The number of "D" and "D+" grades acceptable for credit is subject to specific undergraduate faculty promotional policy.</li> </ul>	Grade	Grade Point Value	Description	A+	4.00	Outstanding performance	A	4.00	Excellent performance	A-	3.70	Approaching excellent performance	B+	3.30	Exceeding good performance	B	3.00	Good performance	B-	2.70	Approaching good performance	C+	2.30	Exceeding satisfactory performance	C	2.00	Satisfactory performance	C-	1.70	Approaching satisfactory performance.	*D+	1.30	Marginal pass. Insufficient preparation for subsequent courses in the same subject.	*D	1.00	Minimal Pass. Insufficient preparation for subsequent courses in the same subject.	F	0.00	Failure. Did not meet course requirements. Several Faculties utilize an F grade that does not carry weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable.	**I	0.00	Incomplete. Sufficient work has not been submitted for evaluation, unable to adequately assess. May also be used when a final exam is not submitted.	CR		Completed Requirements. Carries no weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable	RM		Remedial Work Required. Utilized by the Cumming School of Medicine (MD program). Carries no weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable.
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Academic Accommodation	<p>It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The Student Accommodations policy is available at <a href="https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations">https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations</a>.</p> <p>Students needing an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS) in accordance with the Procedure for Accommodations for Students with Disabilities (<a href="https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Accommodation-for-Students-with-Disabilities-Procedure.pdf">https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Accommodation-for-Students-with-Disabilities-Procedure.pdf</a>).</p> <p>Students who require an accommodation in relation to their coursework or to fulfill requirements for a graduate degree, based on a Protected Ground other than Disability should communicate this need in writing to their Instructor.</p> <p>SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit <a href="http://www.ucalgary.ca/access/">www.ucalgary.ca/access/</a>.</p>																																																

Academic integrity, plagiarism	<p>Academic Misconduct refers to student behavior which compromises proper assessment of a student’s academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor’s expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.</p> <p>For information on the Student Academic Misconduct Policy and Procedure please visit: <a href="https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Student-Academic-Misconduct-Policy.pdf">https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Student-Academic-Misconduct-Policy.pdf</a> and <a href="https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Student-Academic-Misconduct-Procedure.pdf">https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Student-Academic-Misconduct-Procedure.pdf</a>. Additional information is available on the Academic Integrity Website at <a href="https://ucalgary.ca/student-services/student-success/learning/academic-integrity">https://ucalgary.ca/student-services/student-success/learning/academic-integrity</a>.</p>
Internet and electronic communication device	<p>The use of laptop and mobile devices is acceptable when used in a manner appropriate to the course and classroom activities. Please refrain from accessing websites and resources that may be distracting to you or for other learners during class time. Students are responsible for being aware of the University’s Internet and email use policy, which can be found at <a href="https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Electronic-Resources-and-Information-Policy.pdf">https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Electronic-Resources-and-Information-Policy.pdf</a>.</p>
Intellectual Property	<p>Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.</p>
Copyright	<p>All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<a href="https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Material-Protected-by-Copyright-Policy.pdf">https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Material-Protected-by-Copyright-Policy.pdf</a>) and requirements of the copyright act (<a href="https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html">https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html</a>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy <a href="https://www.ucalgary.ca/pubs/calendar/current/k.html">https://www.ucalgary.ca/pubs/calendar/current/k.html</a>.</p>
Freedom of Information and Protection of Privacy	<p>Student information will be collected in accordance with typical (or usual) classroom practice. Students’ assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.</p>
Student Support	<p>Please visit this link for important information on UCalgary’s student wellness and safety resources: <a href="https://www.ucalgary.ca/registrar/registration/course-outlines">https://www.ucalgary.ca/registrar/registration/course-outlines</a></p>