



UNIVERSITY OF CALGARY
FACULTY OF ARTS
SCHOOL OF CREATIVE AND PERFORMING ARTS
Course Number and Title: Dram 517 Scenography IV
Session: Winter 2024

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| Instructor Office Email Office Hours | John Scott Reid john.reid1@ucalgary.ca by appointment |
| Day(s),time(s): | SEM 1 M 10:00 - 11:50 LAB 1 W 10:00 - 11:50 TBA – will depend on Alchemy production meetings and rehearsal schedules |
| Learning resources: required readings, textbooks and materials | Each student will be working on a different Alchemy project(s) for which you will be provided with scripts or materials required for the design. All research material can be acquired in the library, online or other sources. |
| Learning Technologies and Requirements | There is a D2L site for this course which contains required readings and other relevant class resources and materials (see d2L.ucalgary.ca). In order to successfully engage in their learning experiences at the University of Calgary, students taking online, remote and blended courses are required to have reliable access to the following technology: <ul style="list-style-type: none"> • A computer with a supported operating system, as well as the latest security, and malware updates; • A current and updated web browser; • Webcam (built-in or external); • Microphone and speaker (built-in or external) or headset with microphone; • Current antivirus and/or firewall software enabled; • Broadband internet connection. Most current laptops will have a built-in webcam, speaker and microphone. |
| Prerequisites | Consent of the Division Lead, Drama |
| Course description | Advanced set, props, lighting, and costume design theory, process and technique for a variety of theatre forms and performance styles. This course may not be repeated for credit. |
| Course learning outcomes | By the completion of this course, successful students will be able to: 1.demonstrate their ability to design set, lighting, costumes or sound for a theatrical or dance production for a live audience. 2.create all the communication documents required for a production. Examples include concept sketches, collages, renderings, sound or lighting plots, sound samples, scale models, constructions drawings, props drawings, pertinent lists or schedules related to stenographic elements 3.work effectively and professionally with directors, stage managers and production staff. 4.have a portfolio piece available for producers and directors to view. |
| Course schedule | Posted on D2L TBA – will depend on Alchemy production meetings and rehearsal schedules |

| Components (Assignment, Paper, Project, Quiz, or Test) | Description | Due Date | Worth (%) |
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| Conceptualization and Design Process | Conceptual sketches and research plan and artistic process plan in place for the production(s) to which you are assigned. | First Draft: Late January; Final Draft: Early February | 25% |
| Communication | All documentation provided to directors, designers, stage managers, production manager and technical staff should be submitted. Essentially this is your Show Bible, where all your notes, drawings, cue sheets, etc. are kept in an orderly manner. This will be something you will bring to every Wednesday meeting and we will discuss. Models, costume renderings, swatches, sound samples and light plots will also be included in this grading area. | TBA on production schedule needs | 25% |
| Professionalism | You are only as good as your NEXT gig. Professionalism is the quality that will have you asked back to a theatre multiple times. It means being ready, open, communicative, and cool-headed. While these might seem like personality traits, I assure you these are skills that can be learned and are best learned when practiced. Other considerations in this area are preparedness, punctuality, verbal communication and performance at production meetings and rehearsals. | Ongoing | 25% |
| Execution | A final assessment of your work. This will be submitted to the instructor as an essay on the process of designing the production(s), outlining your process pre-production, your production process evaluation, and your final summary of the production itself. The idea is that you evaluate if the goals you set out to achieve were achieved in whole or in part or at all; followed by a critical assessment in your contribution to their success or failure. | One week after opening night | 25% |

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| <p>Note: Each project will be looked at as a whole. It is largely an artificial exercise to divide design into small bits that can be evaluated separately. However, for the purpose of this class, greater emphasis will be placed on process-oriented skills rather than outcome. The theoretical pedagogy is to have the student focus on process with the understanding that good process is the best way to lead to good outcomes. Professionalism is critical to success in this course and will be discussed at length.</p> | |
| <p>Assessment expectations</p> | <p><u>Guidelines for Submitting Assignments:</u> Unless otherwise indicated, assignments will be accepted in D2L only.</p> <p><u>Missed or Late Assignments:</u> All assignments must be completed to pass this course.</p> <p>Late assignments will be downgraded by one letter grade for every day late.</p> <p><u>Attendance and Participation Expectations:</u> In the area of Scenography, all skills are cumulative and the various steps in the process of designing a show are necessary to complete the subsequent steps/projects. Missing classes will mean missing critical information and assignments which will have negative repercussions on further classes and discussions. It is necessary to participate in and complete all given projects to achieve success in this course.</p> <p><u>Expectations for Writing:</u></p> <p>Writing skills are important to academic study across all disciplines. Consequently, instructors may use their assessment of writing quality as a factor in the evaluation of student work. Please refer to the Undergraduate Calendar E.2 Writing Across the Curriculum policy for details.</p> |
| <p>Grading scale</p> | <p>Undergraduate: https://www.ucalgary.ca/pubs/calendar/current/f-1-1.html</p> <ul style="list-style-type: none"> • A grade of "C-" or below may not be sufficient for promotion or graduation, see specific faculty regulations. • The number of "D" and "D+" grades acceptable for credit is subject to specific undergraduate faculty promotional policy. <p>Grading Scale numerical rubric: A+ 95-100 A 90-94.9 A- 85-89.9 B+ 80-84.9 B 75-79.9 B- 70-74.9 C+ 65-69.9 C 60-64.9 C- 55-59.9</p> <p>Graduate: https://www.ucalgary.ca/pubs/calendar/current/f-1-2.html</p> <ul style="list-style-type: none"> • All grades of "C+" or lower are indicative of failure at the graduate level and cannot be counted toward Faculty of Graduate Studies course requirements. Individual programs may require a higher passing grade. |
| <p>Guidelines for Zoom Sessions</p> | <p>Zoom is a video conferencing program that will allow us to meet at specific times for a "live" video conference, so that we can have the opportunity to meet each other virtually and discuss relevant course topics as a learning community.</p> <p>To help ensure Zoom sessions are private, do not share the Zoom link or password with others, or on any social media platforms. Zoom links and passwords are only intended for students registered in the course. Zoom recordings and materials presented in Zoom, including any teaching materials, must not be shared, distributed or published without the instructor's permission.</p> <p>The use of video conferencing programs relies on participants to act ethically, honestly and with integrity; and in accordance with the principles of fairness, good faith, and respect (as per the Code of Conduct). When entering Zoom or other video conferencing sessions (such as MS Teams), you play a role in helping create an effective, safe and respectful learning environment. Please be mindful of how your behaviour in these sessions may affect others.</p> |

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| | <p>Participants are required to use names officially associated with their UCID (legal or preferred names listed in the Student Centre) when engaging in these activities. Instructors/moderators can remove those whose names do not appear on class rosters. Non-compliance may be investigated under relevant University of Calgary conduct policies (e.g Student Non-Academic Misconduct Policy). If participants have difficulties complying with this requirement, they should email the instructor of the class explaining why, so the instructor may consider whether to grant an exception, and on what terms. For more information on how to get the most out of your zoom sessions visit: https://elearn.ucalgary.ca/guidelines-for-zoom/.</p> <p>If you are unable to attend a Zoom session, please contact your instructor to arrange an alternative activity for the missed session (e.g., to review a recorded session). Please be prepared, as best as you are able, to join class in a quiet space that will allow you to be fully present and engaged in Zoom sessions. Students will be advised by their instructor when they are expected to turn on their webcam (for group work, presentations, etc.).</p> <p>The instructor may record online Zoom class sessions for the purposes of supporting student learning in this class – such as making the recording available for review of the session or for students who miss a session. Students will be advised before the instructor initiates a recording of a Zoom session. These recordings will be used to support student learning only and will not be shared or used for any other purpose.</p> |
| Academic Accommodation | <p>It is the student’s responsibility to request academic accommodations according to the University policies and procedures listed below. The Student Accommodations policy is available at https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations.</p> <p>Students needing an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS) in accordance with the Procedure for Accommodations for Students with Disabilities (https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Accommodation-for-Students-with-Disabilities-Procedure.pdf).</p> <p>Students who require an accommodation in relation to their coursework or to fulfill requirements for a graduate degree, based on a Protected Ground other than Disability should communicate this need in writing to their Instructor.</p> <p>SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/ .</p> |
| Academic integrity, plagiarism | <p>Academic Misconduct refers to student behavior which compromises proper assessment of a student’s academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor’s expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.</p> <p>For information on the Student Academic Misconduct Policy and Procedure please visit: https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Student-Academic-Misconduct-Policy.pdf and https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Student-Academic-Misconduct-Procedure.pdf. Additional information is available on the Academic Integrity Website at https://ucalgary.ca/student-services/student-success/learning/academic-integrity.</p> |
| Internet and electronic communication device | <p>The use of laptop and mobile devices is acceptable when used in a manner appropriate to the course and classroom activities. Please refrain from accessing websites and resources that may be distracting to you or for other learners during class time. Students are responsible for being aware of the University’s Internet and email use policy, which can be found at https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Electronic-Resources-and-Information-Policy.pdf.</p> |

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| Intellectual Property | Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing. |
| Copyright | All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Material-Protected-by-Copyright-Policy.pdf) and requirements of the copyright act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy https://www.ucalgary.ca/pubs/calendar/current/k.html . |
| Freedom of Information and Protection of Privacy | Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary. |
| Student Support | Please visit this link for important information on UCalgary's student wellness and safety resources: https://www.ucalgary.ca/registrar/registration/course-outlines |
| Arts Students' Centre Program Advising: | Have a question but not sure where to start? The Arts Students' Centre is your information resource for everything in the Faculty of Arts. Call us at 403-220-3580 or email us at ascarts@ucalgary.ca . You can also visit the Faculty of Arts website at http://arts.ucalgary.ca/undergraduate which has detailed information on common academic concerns. |
| Faculty of Graduate Studies: | For graduate studies email: graduate@ucalgary.ca or call 403 220 4938. Visit the Faculty of Graduate Studies for more details: https://grad.ucalgary.ca/ |