



UNIVERSITY OF
CALGARY

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FACULTY OF ARTS
SCHOOL OF CREATIVE AND PERFORMING ARTS - DRAMA
Course Title: **Dram223 Introduction to Theatre Production**
Session: **Fall/Winter 2014/15**

Instructor	April Viczko
Office	CHD 227 Telephone: 403-220-6026
Email	aaviczko@ucalgary.ca
Office Hours	10:00 – 10:50AM Tuesdays and Thursdays or by Appointment
Lab Instructors & Teaching Assistants	Brian Kerby: Technical Labs: Reeve Theatre Primary, bkerby@ucalgary.ca Lisa Roberts & Halina Supernat: Costume Labs: Reeve Costume Shop, lroberts@ucalgary.ca Julia Wasilewski: Props Labs: Reeve Prop & Paint Shop, jewasile@ucalgary.ca Michael Sinnott: Teaching Assistant, michael.sinnott@ucalgary.ca
Location and Time of class	Lab 1: M & W, 10:00 AM – 11:30 AM Lab 2: M & W, 1:00 PM – 2:30 PM Lab 3: T & TH, 1:00 PM – 2:30 PM
Text(s)/Readings	Recommended Reference: <i>Theatrical Design and Production</i> , 7th Edition. J. Michael Gillette. McGraw-Hill Publisher. (5 th or 6 th Edition would also be acceptable.) This is the same text required for DRAM225.
Prerequisites	None
Course Description	An introduction to organizational principles of theatre production and technical theatre skills. Note: Participation on the production crews of Drama productions outside of scheduled class time is required . This course is required for all Drama majors but is open to all undergraduate students for registration.
Course Objectives	<ul style="list-style-type: none"> To practice basic theatre production skills and techniques through hands-on learning. To understand the organizational principles for theatre practitioners through participation in production assignments. To understand and practice safety requirements for entry level work “behind the scenes”.
Course Activities and Content	<ul style="list-style-type: none"> Labs – constitute 12 weeks of course work: Labs are the main component of this course; please refer to your Lab Schedule on D2L to stay up-to-date. Students will be divided into groups of 10 people or less and will attend 4 different hands-on labs: drafting, technical theatre, costumes, and props. Each lab will consist of 6 sessions where students will be introduced to the common tools, techniques and safety requirements of each unique production department. Production Crew: Students will participate in one of the crew assignments for Drama’s mainstage season. There are several options for participation with different schedules. Please see handout on Production Assignments for more detail. Brian Kerby is the supervisor for all crewing assignments. The important experience in this component is commitment to a production or team and the variety of skills learned.

Assessment	<ul style="list-style-type: none"> • Drafting, Technical, Costume, Props, and Drafting Labs: 50% Assessment is based on mastery of the skills and vocabulary taught in the course and adherence to safety requirements; as well as punctuality, preparedness, and professionalism. See rubric for further details. • Lab Reports: 25% Upon the completion of each 3-week lab students will be required to submit a Lab Report online through D2L. You will have one-week after the lab ends to complete the report. • Production Crew Assignments: 25 % Assessment is based on punctuality, ability to work within a team with professionalism, work ethic and adherence to safety requirements. See rubric for further details. 												
Grading Scale	<p>http://www.ucalgary.ca/pubs/calendar/current/f-2.html</p> <table border="1" data-bbox="448 575 1451 688"> <tr> <td data-bbox="448 575 670 617">A 93-100</td> <td data-bbox="704 575 911 617">B+ 80-85</td> <td data-bbox="945 575 1151 617">C+ 65-69</td> <td data-bbox="1185 575 1451 617">D+ 50-54</td> </tr> <tr> <td data-bbox="448 623 670 665">A - 86-92</td> <td data-bbox="704 623 911 665">B 75-79</td> <td data-bbox="945 623 1151 665">C 60-64</td> <td data-bbox="1185 623 1451 665">D 45-49</td> </tr> <tr> <td></td> <td data-bbox="704 651 911 693">B- 70-74</td> <td data-bbox="945 651 1151 693">C- 55-59</td> <td data-bbox="1185 651 1451 693">F 0-44</td> </tr> </table>	A 93-100	B+ 80-85	C+ 65-69	D+ 50-54	A - 86-92	B 75-79	C 60-64	D 45-49		B- 70-74	C- 55-59	F 0-44
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	B- 70-74	C- 55-59	F 0-44										
Attendance	<ul style="list-style-type: none"> • Grading is based on full attendance. • Papers and projects will be accepted after due dates, but the grade will be reduced by 10% per day late. In other words, work that is graded as A will receive an F after 6 days late. • Quizzes will not be given again if missed. 												
FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES	<ul style="list-style-type: none"> • Have a question, but not sure where to start? The Faculty of Arts Program Information Centre (PIC) is your information resource for everything in Arts! Visit us for answers about course registration, graduation checks, and the 'big picture' on programs and majors. Drop in at SS102, email us at artsads@ucalgary.ca or call us at 403-220-3580. You can also visit the Faculty of Arts website at http://arts.ucalgary.ca/undergraduate which has detailed information on common academic concerns. • For academic success support, such as writing support, peer support, success seminars, and learning support, visit the Student Success Centre on the third floor of the Taylor Family Digital Library (TFDL), email them at success@ucalgary.ca or visit their website at http://www.ucalgary.ca/ssc/ for more information or to book an appointment. • For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625], by email at futurestudents@ucalgary.ca or visit them at the MacKimmie Library Block 117. 												
ACADEMIC ACCOMMODATION	http://www.ucalgary.ca/access												
FOIP	http://www.ucalgary.ca/secretariat/privacy												
ACADEMIC STANDING	http://www.ucalgary.ca/pubs/calendar/current/f.html												
CAMPUS SECURITY	220-5333. Help phones: located throughout campus, parking lots, and elevators. They connect directly to Campus Security; in case of emergency, press the red button.												
COURSE OUTLINES FOR TRANSFER CREDIT	It is possible that you will be asked for copies of this outline for credit transfers to other institutions or for proof of work done. It is the student's responsibility to keep these outlines and provide them to employers or other universities when requested. Please ensure that outlines of all the courses you take are kept in a safe place for your future reference. Departments/Programs do not guarantee that they will provide copies.												
DEFERRALS OF EXAMS/TERM WORK	It is possible to request a deferral of term work or final examinations for reasons of illness, accident, family or domestic affliction, or religious obligations. Please check with your advisor if any of these issues make it impossible for you to sit an exam or finish term work by stated deadlines.												

EMERGENCY EVACUATION	http://www.ucalgary.ca/emergencyplan/assemblypoints
LETTER OF PERMISSION	If you wish to study at another institution while registered at the U of C, you must have a letter of permission. You can submit your request through your Student Centre at MyUofC. Students must have the Letter of Permission before they take the course at another school. Failure to prepare may result in no credit awarded and could result in suspension from the faculty.
PLAGIARISM	Using any source whatsoever without clearly documenting it is a serious academic offense. For details see the University of Calgary Calendar. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. You must document not only direct quotations but also paraphrases and ideas where they appear in your text. A reference list at the end is insufficient by itself. Readers must be able to tell exactly where your words and ideas end and other people's words and ideas begin. This includes assignments submitted in non-traditional formats such as Web pages or visual media, and material taken from such sources. Please consult your instructor or the Student Success Centre (TFDL 3 rd Floor) if you have any questions regarding how to document sources.
SAFEWALK	220-5333 anytime. http://www.ucalgary.ca/security/safewalk
STUDENT MISCONDUCT	http://www.ucalgary.ca/pubs/calendar/current/k.html
STUDENT UNION CONTACT STUDENT OMBUDSPERSON	Faculty of Arts reps: arts1@su.ucalgary.ca ; arts2@su.ucalgary.ca ; arts3@su.ucalgary.ca ; arts4@su.ucalgary.ca
UNDERGRADUATE ASSOCIATIONS	DUS: Drama Undergraduate Society, CH C 005 uofcdus@gmail.com MUS: Music Undergraduate Society, CH F 219 undmusic@ucalgary.ca PIVOT: Dance Undergraduate Society, CH E 211 pivotdancers@gmail.com