UNIVERSITY OF CALGARY
FACULTY OF ARTS
SCHOOL OF CREATIVE AND PERFORMING ARTS
Course Number and Title: DRAM 223 Introduction to Theatre Production
Session: Winter 2024 (Block Week)

Instructor	**John Scott Reid**
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Email	john.reid1@ucalgary.ca
Office Hours	by appointment
Day(s),time(s):	Block Week January 2-6, 2024, 8:30AM to 4:30PM **On Campus.** Location to be posted on D2L
Learning resources: required readings, textbooks and materials	**Required Text:** *Fair Liberty's Call* by Sharon Pollock, Broadview Press Online copy available through the University of Calgary library.
Learning Technologies and Requirements	There is a D2L site for this course which contains required readings and other relevant class resources and materials (see d2L.ucalgary.ca). In order to successfully engage in their learning experiences at the University of Calgary, students taking online, remote and blended courses are required to have reliable access to the following technology: • A computer with a supported operating system, as well as the latest security, and malware updates; • A current and updated web browser; • Webcam (built-in or external); • Microphone and speaker (built-in or external) or headset with microphone; • Current antivirus and/or firewall software enabled; • Broadband internet connection. Most current laptops will have a built-in webcam, speaker and microphone.
Prerequisites	None
Course description	An introduction to organizational principles of theatre production and technical theatre skills. Antirequisite(s): *Credit for Drama 223 and 222 will not be allowed.*
Course learning outcomes	By the completion of this course, successful students should be able to: 1. Demonstrate personal discipline and responsibility around safe working practices in the theatre and shops. 2. Describe the varying roles of technical personnel in the professional theatre and understand the role in a team setting. 3. Demonstrate an intermediate level of skill working within a collaborative community in a production context, and assist with the realization of the artistic goals of a production working within a team. 4. Identify the steps required to complete a given task. This includes analysis of process, demonstration of correct vocabulary, and safe executions of skills.
Course schedule	To be posted on D2L

Components (Assignment, Paper, Project, Quiz, or Test)	Description	Due Date	Worth (%)
Participation:	Description: Attendance will be taken at every class and instructors will make notes on participation throughout the activities of the course. You will be informed if your participation is below a minimum standard for a B grade. This also includes punctuality; please be on time and ready to work when class starts at 8:30am and resumes at 1:00pm.	Every Class	10%
Group Presentations:	Type: World Café Presentations Description: In groups, students will present their lab experiences and work related to their labs. They will share their experience individually within groups.	January 6, 2024	10%
Summative Assignment:	Type: Short Answer Assignment Description: Students will answer a multi-question assignment asking them to demonstrate the new knowledge acquired in the course.	January 6, 2024 (D2L)	15%
Lab Reports:	Type: Report – see Template on D2L Description: Each student will complete 3 mini-reports on their lab experiences. This is an opportunity to demonstrate the new vocabulary acquired, skills experienced, tools used, and safety protocols followed. This is a learning opportunity. It is not a demonstration of expertise.	January 9, 2024	30%
Communication Document:	Type: Scene Breakdown Description: Please submit a scene breakdown of the play *Fair Liberty's Call*. There is an example of a scene breakdown on D2L.	January 23, 2024	20%
Research Assignment:	Length: 500 words, 2 images. A 500-word research assignment and execution of prop from *Fair Liberty's Call*. Details will be posted on D2L.	January 31, 2024	15%
Assessment expectations	Guidelines for Submitting Assignments: Unless otherwise indicated, assignments will be accepted in D2L only. Missed or Late Assignments: All assignments must be completed to pass this course. Late assignments will be downgraded by one letter grade for every day late. Expectations for Writing:		

	Writing skills are important to academic study across all disciplines. Consequently, instructors may use their assessment of writing quality as a factor in the evaluation of student work. Please refer to the Undergraduate Calendar E.2 Writing Across the Curriculum policy for details.
Grading scale	**Undergraduate:** https://www.ucalgary.ca/pubs/calendar/current/f-1-1.html • A grade of "C-" or below may not be sufficient for promotion or graduation, see specific faculty regulations. • The number of "D" and "D+" grades acceptable for credit is subject to specific undergraduate faculty promotional policy. Grading Scale numerical rubric: A+ 95-100 A 90-94.9 A- 85-89.9 B+ 80-84.9 B 75-79.9 B- 70-74.9 C+ 65-69.9 C 60-64.9 C- 55-59.9 D+ 50-54.9 D 45-49.9 F 0-44.9 **Graduate:** https://www.ucalgary.ca/pubs/calendar/current/f-1-2.html • All grades of "C+" or lower are indicative of failure at the graduate level and cannot be counted toward Faculty of Graduate Studies course requirements. Individual programs may require a higher passing grade.
Guidelines for Zoom Sessions	Zoom is a video conferencing program that will allow us to meet at specific times for a "live" video conference, so that we can have the opportunity to meet each other virtually and discuss relevant course topics as a learning community. To help ensure Zoom sessions are private, do not share the Zoom link or password with others, or on any social media platforms. Zoom links and passwords are only intended for students registered in the course. Zoom recordings and materials presented in Zoom, including any teaching materials, must not be shared, distributed or published without the instructor's permission. The use of video conferencing programs relies on participants to act ethically, honestly and with integrity; and in accordance with the principles of fairness, good faith, and respect (as per the Code of Conduct). When entering Zoom or other video conferencing sessions (such as MS Teams), you play a role in helping create an effective, safe and respectful learning environment. Please be mindful of how your behaviour in these sessions may affect others. Participants are required to use names officially associated with their UCID (legal or preferred names listed in the Student Centre) when engaging in these activities. Instructors/moderators can remove those whose names do not appear on class rosters. Non-compliance may be investigated under relevant University of Calgary conduct policies (e.g Student Non-Academic Misconduct Policy). If participants have difficulties complying with this requirement, they should email the instructor of the class explaining why, so the instructor may consider whether to grant an exception, and on what terms. For more information on how to get the most out of your zoom sessions visit: https://elearn.ucalgary.ca/guidelines-for-zoom/ . If you are unable to attend a Zoom session, please contact your instructor to arrange an alternative activity for the missed session (e.g., to review a recorded session). Please be prepared, as best as you are able, to join class in a quiet space that will allow you to be fully present and engaged in Zoom sessions. Students will be advised by their instructor when they are expected to turn on their webcam (for group work, presentations, etc.). The instructor may record online Zoom class sessions for the purposes of supporting student learning in this class – such as making the recording available for review of the session or for students who miss a session. Students will be advised before the instructor initiates a recording of a Zoom session. These recordings will be used to support student learning only and will not be shared or used for any other purpose.

Academic Accommodation	It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The Student Accommodations policy is available at https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations. Students needing an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS) in accordance with the Procedure for Accommodations for Students with Disabilities (https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Accommodation-for-Students-with-Disabilities-Procedure.pdf). Students who require an accommodation in relation to their coursework or to fulfill requirements for a graduate degree, based on a Protected Ground other than Disability should communicate this need in writing to their Instructor. SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/ .
Academic integrity, plagiarism	Academic Misconduct refers to student behavior which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar. For information on the Student Academic Misconduct Policy and Procedure please visit: https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Student-Academic-Misconduct-Policy.pdf and https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Student-Academic-Misconduct-Procedure.pdf. Additional information is available on the Academic Integrity Website at https://ucalgary.ca/student-services/student-success/learning/academic-integrity.
Internet and electronic communication device	The use of laptop and mobile devices is acceptable when used in a manner appropriate to the course and classroom activities. Please refrain from accessing websites and resources that may be distracting to you or for other learners during class time. Students are responsible for being aware of the University's Internet and email use policy, which can be found at https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Electronic-Resources-and-Information-Policy.pdf.
Intellectual Property	Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.
Copyright	All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Material-Protected-by-Copyright-Policy.pdf) and requirements of the copyright act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy https://www.ucalgary.ca/pubs/calendar/current/k.html.
Freedom of Information and Protection of Privacy	Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.
Student Support	Please visit this link for important information on UCalgary's student wellness and safety resources: https://www.ucalgary.ca/registrar/registration/course-outlines

Arts Students' Centre Program Advising:	Have a question but not sure where to start? The Arts Students' Centre is your information resource for everything in the Faculty of Arts. Call us at 403-220-3580 or email us at ascarts@ucalgary.ca. You can also visit the Faculty of Arts website at http://arts.ucalgary.ca/undergraduate which has detailed information on common academic concerns.
Faculty of Graduate Studies:	For graduate studies email: graduate@ucalgary.ca or call 403 220 4938. Visit the Faculty of Graduate Studies for more details: https://grad.ucalgary.ca/