

Instructor Office Email Office Hours	Patrick Finn CHD014 pfinn@ucalgary.ca By appointment During the semester, I will have regular check-ins posted through D2L. Office hours and check-ins will be conducted via Zoom.
Day(s), time(s) and location of Class	Winter 2021 asynchronous, online class
Learning resources: required readings, textbooks and materials	All materials provided in class
Learning Technologies and Requirements	<p>There is a D2L site for this course which contains required readings and other relevant class resources and materials (see d2L.ucalgary.ca).</p> <p>In order to successfully engage in their learning experiences at the University of Calgary, students taking online, remote and blended courses are required to have reliable access to the following technology:</p> <ul style="list-style-type: none"> • A computer with a supported operating system, as well as the latest security, and malware updates; • A current and updated web browser; • Webcam (built-in or external); • Microphone and speaker (built-in or external) or headset with microphone; • Current antivirus and/or firewall software enabled; • Broadband internet connection. <p>Most current laptops will have a built-in webcam, speaker and microphone.</p>
Prerequisites	From the calendar, "Anterequisite(s): Not open to Drama majors or minors. Credit for Drama 205 and Fine Arts 205 will not be allowed."
Course description	From the calendar: "An exploration of the elements of story present in the arts and beyond. Story is an exciting, creative, dynamic and universal form of human expression with the potential to engage and inspire students from across departments and disciplines."
Course learning outcomes	<p>By the completion of this course, successful students will be able to:</p> <ol style="list-style-type: none"> 1. Define story, describe its operation and identify potential uses for story within their work; 2. Illustrate the use of story in their work, discuss its role and explain why the contribution is relevant to their work; 3. Construct basic stories that target an individual or group audience.
Course schedule	Each week the instructor will share materials relevant to that week's work. Students are asked to share questions / comments with the instructor who will provide answers relevant to the group (without identifying the source of the question) and individually where necessary. Regular check-ins via Zoom will be offered throughout the term.

Assessment components	<p><u>Assignment 1: Story One: Time</u> Assessment Method: Group / individual assessment Description: students will create a simple story (using a template) that explores the representation of time. Stories will focus on a description of the student's past. Weight: 20% Due Date: January 29, 2021</p> <p><u>Assignment 2: Story Two: Place</u> Assessment Method: Group / individual assessment Description: students will create a simple story (using a template) that explores the representation of place. Stories will focus on the place described in the first story assignment. Weight: 20% Due Date: February 26, 2021</p> <p><u>Assignment 3: Story Three: Character</u> Assessment Method: Group / individual assessment Description: students will create a simple story (using a template) that explores the representation of character. Stories will focus on a character living in the time and place developed in the first two assignments. Weight: 20% Due Date: March 19, 2021</p> <p><u>Assignment 4: Story Four: Integration</u> Assessment Method: Portfolio review Description: students will combine their time, place and character stories to create a story that uses, time, place and character to tell an integrated story. Focus will be on the integration of the different elements, the transitions between different parts and the process of refining the story through revision / editing. Weight: 40% Due Date: April 9, 2021</p>
Assessment expectations	<p><u>Guidelines for Submitting Assignments:</u> we are building work throughout the semester in order to create an integrated final piece, so submitting work on time is important for your development. Our assignments are short, but writing work is best done in a series of drafts so students are encouraged to spread work across the term. We will discuss this process during class time.</p> <p><u>Missed or Late Assignments:</u> late assignments are accepted with a grade deduction of 5% a day up to a maximum of 10%. All assignments must be complete by the final day of classes.</p> <p><u>Expectations for Writing:</u> Writing skills are important to academic study across all disciplines. Consequently, instructors may use their assessment of writing quality as a factor in the evaluation of student work. Please refer to the Undergraduate Calendar E.2 Writing Across the Curriculum policy for details.</p>
Grading scale	For the course as a whole, letter grades should be understood as follows, as outlined in the section F.1.1 Grading System and Transcripts of the Calendar: https://www.ucalgary.ca/pubs/calendar/current/f-1.html .

1 Undergraduate Grading System

Grade	Grade Point Value	Description
A+	4.00	Outstanding performance
A	4.00	Excellent performance
A-	3.70	Approaching excellent performance
B+	3.30	Exceeding good performance
B	3.00	Good performance
B-	2.70	Approaching good performance
C+	2.30	Exceeding satisfactory performance
C	2.00	Satisfactory performance
C-	1.70	Approaching satisfactory performance.
D+	1.30	Marginal pass. Insufficient preparation for subsequent courses in the same subject
D	1.00	Minimal Pass. Insufficient preparation for subsequent courses in the same subject. The Faculty of Law utilizes a "D" grade that does not carry weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable.
F	0.00	Failure. Did not meet course requirements. Several Faculties utilize an F grade that does not carry weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable.
I	0.00	Incomplete. Sufficient work has not been submitted for evaluation, unable to adequately demonstrate learning outcomes. May also be used when a final exam is not submitted.
CR		Completed Requirements. Carries no weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable.

Notes:

- A grade of "C-" or below may not be sufficient for promotion or graduation, see specific faculty regulations.
- The number of "D" and "D+" grades acceptable for credit is subject to specific undergraduate faculty promotional policy.
- The following numerical rubric will be applied:

A+	97.6-100	A	92.6-97.5	A-	90-92.5
B+	87.6-89.9	B	82.6-87.5	B-	80-82.5
C+	77.6-79.9	C	72.6-77.5	C-	70-72.5
D+	67.6-69.9	D	62.6-67.5	F	0-62.5

Guidelines for Zoom Sessions	<p>Zoom is a video conferencing program that will allow us to meet at specific times for a "live" video conference, so that we can have the opportunity to meet each other virtually and discuss relevant course topics as a learning community.</p> <p>To help ensure Zoom sessions are private, do not share the Zoom link or password with others, or on any social media platforms. Zoom links and passwords are only intended for students registered in the course. Zoom recordings and materials presented in Zoom, including any teaching materials, must not be shared, distributed or published without the instructor's permission.</p> <p>The use of video conferencing programs relies on participants to act ethically, honestly and with integrity; and in accordance with the principles of fairness, good faith, and respect (as per the Code of Conduct). When entering Zoom or other video conferencing sessions (such as MS Teams), you play a role in helping create an effective, safe and respectful learning environment. Please be mindful of how your behaviour in these sessions may affect others. Participants are required to use names officially associated with their UCID (legal or preferred names listed in the Student Centre) when engaging in these activities. Instructors/moderators can remove those whose names do not appear on class rosters.</p>
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	<p>Non-compliance may be investigated under relevant University of Calgary conduct policies (e.g Student Non-Academic Misconduct Policy). If participants have difficulties complying with this requirement, they should email the instructor of the class explaining why, so the instructor may consider whether to grant an exception, and on what terms. For more information on how to get the most out of your zoom sessions visit: https://elearn.ucalgary.ca/guidelines-for-zoom/.</p> <p>Please be prepared, as best as you are able, to join class in a quiet space that will allow you to be fully present and engaged in Zoom sessions. Students will be advised by their instructor when they are expected to turn on their webcam (for group work, presentations, etc.).</p> <p>Recording Zoom class sessions is at the discretion of the instructor; missing a Zoom class is equivalent to missing an in-person class. The instructor <i>may</i> record online Zoom class sessions for the purposes of supporting student learning in this class – such as making the recording available for review of the session or for students who miss a session – but this is not a requirement. Should an instructor choose to record a class session, students will be advised before the instructor initiates a recording of a Zoom session. These recordings will be used to support student learning only and will not be shared or used for any other purpose.</p>
Academic Accommodation	<p>It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The Student Accommodations policy is available at https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations.</p> <p>Students needing an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS) in accordance with the Procedure for Accommodations for Students with Disabilities (https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf). Students who require an accommodation in relation to their coursework based on a protected ground other than Disability should communicate this need in writing to their Instructor.</p> <p>SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/.</p>
Academic integrity, plagiarism	<p>Academic Misconduct refers to student behavior which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.</p> <p>For information on the Student Academic Misconduct Policy and Procedure please visit: https://ucalgary.ca/policies/files/policies/student-academic-misconduct-policy.pdf and https://ucalgary.ca/policies/files/policies/student-academic-misconduct-procedure.pdf. Additional information is available on the Academic Integrity Website at https://ucalgary.ca/student-services/student-success/learning/academic-integrity.</p>
Internet and electronic communication device	<p>The use of laptop and mobile devices is acceptable when used in a manner appropriate to the course and classroom activities. Please refrain from accessing websites and resources that may be distracting to you or for other learners during class time. Students are responsible for being aware of the University's Internet and email use policy, which can be found at https://www.ucalgary.ca/policies/files/policies/electronic-communications-policy.pdf</p>
Intellectual Property	<p>Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course</p>

	materials with other students enrolled in the course at the same time may be allowed under fair dealing.
Copyright	All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf) and requirements of the copyright act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy https://www.ucalgary.ca/pubs/calendar/current/k.html .
Freedom of Information and Protection of Privacy	Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.
Student Support	Please visit this link for important information on UCalgary's student wellness and safety resources: https://www.ucalgary.ca/registrar/registration/course-outlines