



Linda Wang performing with the CPO at the RBC Concerto Competition, School of Creative and Performing Arts, 2016. Photo by Citrus Photography.



UNIVERSITY OF CALGARY
FACULTY OF ARTS
School of Creative and Performing Arts

Undergraduate Student Handbook 2016-2017

This handbook is designed to help you navigate the School of Creative and Performing Arts and your degree. Please take the time to read the practical advice contained in these pages. Enjoy your time at the University of Calgary. We look forward to working with all of you.

scpa.ucalgary.ca

WELCOME TO THE SCHOOL OF CREATIVE AND PERFORMING ARTS

rad-i-cal

/ˈrədək(ə)l/

adjective

- arising from or going to the root or the source ... to the origin
- markedly new or introducing radical change ... revolutionary

At the roots of the term "radical" are both a drive for transformative change and a return to one's roots. At the School of Creative and Performing Arts we're compelled by both of these impulses. We're pushing our own boundaries, exploring not only the distinctiveness of our three divisions but also the many opportunities for interarts collaboration and exchange now available to us. At the same time as we are reasserting our commitment to the rich established traditions of Drama, Dance and Music, we are reinventing ourselves as a contemporary hub for innovation in teaching, creation and research. The nature and function of the arts in contemporary society is evolving rapidly, and it's our aim to make a significant contribution to that process. Simply put, at the SCPA we're imagining the future of performance, as a creative practice and as a focus of scholarly investigation, and we're excited that you're joining us on that journey.

--Bruce Barton, Director, School of Creative and Performing Arts

The faculty and staff of the School of Creative and Performing Arts would like to welcome you to another wonderful year at the University of Calgary! As you immerse yourself in scholarly and artistic pursuits, we encourage you to take some time to explore the SCPA website and review the key information for your program. We also encourage you to attend as many concerts, plays, and dance presentations as you can throughout the year in order to fully explore your own artistic development through the inter-arts enrichment that the SCPA offers.

scpa.ucalgary.ca

The SCPA website is your primary link to program information, to upcoming events, to important forms, to contact information, and to connect you with resources! Below are a few quick links to key information:

SCPA Students/Alumni (scpa.ucalgary.ca/studentsalumni)

From the Students/Alumni page, you can access important information about your own program, explore other SCPA programs and courses, and connect with resources, student societies and alumni.

SCPA Forms (scpa.ucalgary.ca/studentsalumni/forms)

Find important SCPA and University forms here, including degree checklists for each program, directed/independent/practicum study proposal forms, time conflict forms, and more.

Featured Topics Courses (scpa.ucalgary.ca/studentsalumni/featured-topics-courses)

The SCPA has a wide variety of specialized topics courses which can fulfill your open option and SCPA option requirements. Visit this site to explore new and upcoming courses for inter-arts enrichment.

Inter-Arts Opportunities

The SCPA encourages students to enrich their degree programs with complimentary courses, workshops and collaborations in the other areas of study within the SCPA. The SCPA, through its website and email lists, will announce collaborative performance or workshop opportunities as they become available.



KEY ADMINISTRATIVE CONTACTS FOR DANCE

Dr. Joelle Welling

Division Chair, Music - CHD 100
403-220-6696
welling@ucalgary.ca

Kathy Race

Concert Manager - CHD 111
403-220-8493
krace@ucalgary.ca

Dr. Laurie Radford

Graduate Program Director - CHF 211C
403-220-7890
lradford@ucalgary.ca

Bruce Barton

Director, SCPA - CHD 104
403-210-3262
bruce.barton@ucalgary.ca

Division of Music

musicug@ucalgary.ca

Sheila Harland

Receptionist and Room Bookings
403-220-5313

Jennifer Perrott

Undergraduate Program Administrator (UPA) - CHD100
403-220-3970
jperrott@ucalgary.ca

Alison Schmal

Graduate Program Administrator (GPA) - CHD 110
403-220-5422
aschmal@ucalgary.ca

SCPA Administrative Office

The **School of Creative and Performing Arts** (SCPA) administrative office for Dance, Drama, and Music is located in Craigie Hall Block D Room 100, and offers students a central location to:

- pick up forms for Major declarations, recital packages, time conflicts, and more!
- submit assignments to be placed in instructor mailboxes
- pick-up/drop-off keys for your rooms booked via the online tool
- receive program-specific advising

Please note:

- **The administrative office is open Monday to Friday from 8:30 a.m. to 4:30 p.m. (closed between 12-1 p.m.). The office is closed on statutory holidays.**
- The administrative office does not provide paper, pens, envelopes, change, etc.
- The administrative office is unable to take messages for students, unless there is an emergency.
- Students are not allowed to use the SCPA fax or photocopy machines.

Division of Music Bulletin Boards

Important information is regularly posted on the Division of Music bulletin boards (outside the SCPA administrative office CHD 100). Here you will find details about:

- upcoming auditions
- important forms
- recital hour credit tallies
- SCPA events, important deadlines, and special announcements, and more!

Student Centre Contact Information

Because **important correspondence** will be forwarded to students throughout the academic year it is important that you register for your UCalgary email account and ensure that the contact information in your Student Centre is current. Students are responsible for the accuracy and validity of their contact information. Your ucalgary.ca account is your primary account, so check it often.

PROGRAM REQUIREMENTS

Concert Attendance (MUSI 101, 102, 103 & 104)

Attending concerts is an absolutely essential part of your musical training. Hearing and watching live performances exposes you to great music, trains you to be a better listener, to understand music in its intended context, and to understand the concepts of stage presence and etiquette.

For this reason, all BMus students must take Music Listening (MUSI 101, 102, 103, or 104) **each year** of their program. So that students may attend the Recital Hour Series concerts, students should not enroll in courses that meet MWF from 12 to 1 p.m. BA Music students are encouraged to register in the Music Listening courses, but it is not a program requirement.

Students receive credit for MUSI 101/102/103/104 and not a formal grade. To receive credit for attending Recital Hour, students must swipe their UNICARD through the card reader prior to exiting the hall. Credit for attending other concerts or performances require the submission of the concert ticket(s) to the Undergraduate Program Administrator, whose office is located in CHD100. The Division of Music will notify students via email as to the deadline for submitting concert tickets. Students must include their full name and student UCID on each ticket submitted.

Students will not be allowed to register in more than one Music Listening course per academic year unless they have permission from the Division Chair of Music, which will only be granted in extraordinary cases.

Music Listening Requirements

Attend at least **20 approved concerts in the Eckhardt-Gramatté Hall** during each academic year (September to April), including:

- At least **10** concerts from the Division's **Recital Hour Series** (Monday, Wednesday, and Friday at noon);
- **Approved events**, such as concerts from the Faculty Series, Alumni & Friends Series, Monday Night Jazz, Recital Hour, Ensemble Concerts and Senior and Junior Recitals.

Students may not receive music listening credit for recitals or concerts in which they have performed.

Declaring a Major

All BMus students (with the exception of students in the concurrent BMus/BEEd program) need to apply for a Major at the end of their first year, selected from the following list:

[Composition](#)

[Music History and Theory](#)

[Integrated Studies](#)

[Performance](#)

'Major Field of Specialization Declaration Forms' will be emailed to students in the Fall semester (also available on the SCPA Forms website) and are due by February 1 along with all supporting documents.

Admission to a Major is conditional upon: the completion of MUSI 211, 213, 221, 223, 225, 231 and 233 with an average of "B-" (2.70 GPA) or better in those courses; completing the keyboard proficiency requirement; and is subject to the approval of the Division Chair on the advice of the faculty members. In addition, students wishing to Major in Composition, Music History and Theory, or Performance must have grades of "B" (3.00 GPA) or better in courses in their area. Music Education students must maintain an overall minimum average of "B" (3.00 GPA).

Students whose progress is unsatisfactory will be required to select another area of study within the Division of Music.

A registration block will be placed on those students who do not complete the declaration of Major form by the deadline. Students will not be able to register for the following semester until a Major has been declared and approved.

Information on course requirements for each of the Majors is available in the 2016-2017 University Calendar, sections 4.58.11 to 4.58.15.



Ensembles

Most BMus Music students are required to participate in at least one ensemble a year (please refer to your program checklist). **Auditions are required each year** and it is the student's responsibility to arrive promptly for the auditions they have signed up for. Sign-up sheets are posted the last week in August on the Music bulletin boards. Further information about the ensembles can be found on scpa.ucalgary.ca/music/welcome-music/music-ensembles. Uniform dress may be required for the performances of some of the ensembles. Course credit will only be given for participation in ensembles that are timetabled by the registrar and have an MUPF course name.

Students may register for the ensemble of their choice PRIOR to the September auditions. If the audition is unsuccessful, students are responsible for canceling or changing their registration. *Remember to register in both part A (fall) and part B (winter).* The last day to: drop courses is Sep. 23, 2016; add/swap courses is Sep. 26, 2016.

Juries

Juries for students taking private lessons take place at the end of both the fall and winter semesters (i.e., December and April), during the week following the last day of classes. Juries are typically 20 minutes in length and students must provide one copy of all music being performed for the jurors. In addition, a Jury Report Form listing all repertoires studied must be completed and presented to the jurors. This form is available on the Music bulletin boards and the SCPA Forms website.

Keyboard Proficiency

If you are entering the BMus or BMus/BEd program and are not a piano Major, you will be required to take either MUSI 127 (Class Piano) or a keyboard proficiency examination covering basic technical materials and sight-reading. If you have previously earned Grade VI Piano Conservatory Canada or Grade VI Royal Conservatory of Music within three years of entering the program, the requirement will be waived. Please provide a copy of the RCM certificate to the Undergraduate Program Administrator in CHD 100.

You must meet the keyboard proficiency requirement by the beginning of the second year of your program. Please contact the MUSI 127 instructor (2016-17) for more information: Dr. Lana Henschell (lanahenschell@gmail.com).

Private Lessons

Do not be alarmed if you see an extra fee for private lessons on your tuition bill. To help cover the costs of one-on-one teaching, **supplemental fees are attached to each of the private lesson courses**. For the 2016-2017 academic year this fee is \$450.00 per course.

Grades for private lessons are submitted to the Division Chair at the end of each semester and determined according to the following schemes:

- MUSI 221 - if jury requested, 40% jury, 60% instructor; OR 100% instructor
- MUSI 223, 321, 323, 421, 423, 521, 523 - 40% jury, 60% instructor
- MUSI 462 (Junior Recital), MUSI 562 (Senior Recital) - lesson grade 50% (35% at end of fall term, 15% before recital), recital grade 50%

Recital Hour

Students wishing to perform in Recital Hour must fill out a Recital Hour sign-up form and submit it to CHD 100 **no less than five days in advance**. Sign-up forms are posted on the bulletin boards in the practice room hallway and concert programs are posted on D2L. In the case of student performances, this form includes the names of performers, piece(s) to be performed, and timings; **the maximum time limit for each recital hour performance is 15 minutes**. The form must be signed by the student's applied lesson teacher. Students and staff are responsible for their own set-up and take down of any required instruments, stands, and chairs.

Normally, Recital Hours during the last week of classes of both fall and winter terms are reserved for performances of compositions by students enrolled in MUSI 341, 343, 441, 443, and 562.

Recital Hour may be used for other events, such as performances by an ensemble, festival events, or lecture recitals. In these cases, the booking should be made **no less than five days in advance**.

Recitals, Junior and Senior

There's more to it than playing your best!

All students registered in **MUSI 462 and MUSI 562** must perform a recital, typically during the winter semester. Junior recitals (MUSI 462) contain 45-60 minutes of repertoire, while senior recitals (MUSI 562) typically contain 60-75 minutes of repertoire.

Sign-up sheets for recital times are posted on the Music bulletin boards in late September. Recitals take place Monday through Friday at either 6:30 p.m. or 8:15 p.m. Students will receive by email a recital package consisting of three forms: the recital contract, the recital proposal form, and the technical requirements form. **These three forms require approvals and submission at least FOUR weeks prior to the recital date** (see chart below). Recital packages can also be downloaded from the SCPA Forms website or picked up from the Music bulletin boards.

All students are responsible for creating and copying their own recital programs. Samples of recital programs are available on the SCPA Forms website. Programs must contain program notes.

In mid-January a recital rehearsal sign-up sheet will be posted on the Music bulletin boards. Each student must reserve a rehearsal time in the hall and must use that time only - switching of rehearsal times will not be allowed.

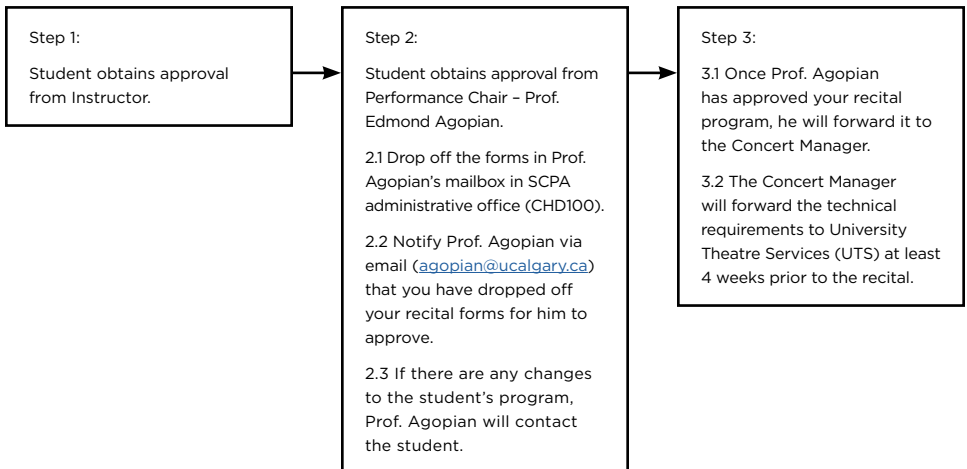
All junior and senior recitals are recorded - one copy of the CD goes to the student and the other goes to the Division of Music for archival purposes.

Please contact Kathy Race, Concert Manager, for more information on recitals. She can be reached by email at klrace@ucalgary.ca, or by phone at 403-220-8493.

Please submit your recital application to Professor Edmond Agopian, Performance Chair, for approval. If you have questions or concerns about your application, Professor Agopian can be reached by email at agopian@ucalgary.ca.

Recitals are University Examinations. Only the Dean, Registrar or Division Chair can cancel or reschedule a recital. If there is a death in the family or physical injury verified by a physician's note, the request for cancellation or rescheduling should be submitted to the Division Chair in the first instance. **Students and staff are not to notify the Rozsa Centre of cancellations or rescheduling.** If a recital is cancelled or rescheduled for any reason other than death in the family or physical injury, the recital is automatically relocated to the Boris Roubakine Recital Hall. **Failure to abide by these conditions will result in a grade of "F" for the examination.**

The following chart outlines the recital process and approvals needed:



ACADEMIC ADVISING

SCPA

The Division Chair and the Undergraduate Program Administrator in the **School of Creative and Performing Arts (SCPA)** assist undergraduate students with program-specific inquiries. For example, they provide advice for students on:

- SCPA program-related questions
- SCPA course-related questions
- details about the Major field
- declaring a Major (BMus students)
- transfer-credit assessment
- overloads
- credit by special assessment
- initial grade appeals
- prerequisite waivers

Location: Craigie Hall, block D room 100

Email: musicug@ucalgary.ca

Phone: 403.220.5313

Web: scpa.ucalgary.ca/music

Regular office hours:

Monday thru Friday, 8:30 a.m.-12 p.m. & 1-4:30 p.m.

For assistance with registration (add/drop/swap), paying fees, deferred exams, awards, transcripts and navigating issues with your Student Centre, contact **Enrolment Services**.

Location: MacKimmie Block (MB) Lobby

Phone: 403.210.ROCK (7625)

Web: ucalgary.ca/currentstudents/contact

For information on counseling services, health care on campus, events, clubs, and representation, please connect with the **Students' Union (SU)**.

Web: su.ucalgary.ca

Degree Navigator and Checklists

Degree navigator is a tool for academic program planning, accessed through your MyUofC quick links. However, SCPA programs are different than most programs in the Faculty of Arts so **degree navigator won't always give you complete information**. We suggest that you use both the SCPA degree checklists and the Arts Students' Centre advisors to make sure you are receiving the most accurate and complete information about your degree progression. The SCPA program checklists are available on the SCPA Forms website.

Students are also encouraged to review the program information that is available in the **University Calendar** (ucalgary.ca/pubs/calendar): [4.58 School of Creative and Performing Arts](#); [4.58.9 BA in Music](#); [4.58.10 BA Honours Music](#); [4.58.11 BMus in Composition](#); [4.58.12 BMus in Integrated Studies](#); [4.58.13 BMus in Music History and Theory](#); [4.58.14 BMus in Performance](#); [4.58.15 Concurrent BMus \(Music Education\)/BEd](#); [4.58.16 Minor in Music](#); [4.58.17 Minor in Sonic Arts](#); [4.58.18 Concentration in Sonic Arts](#).

Arts Students' Centre (ASC)

The Faculty of Arts program advisors in the **Arts Students' Centre (ASC)** assist undergraduate students in planning their overall degree programs. For example, they provide advice to students on:

- course time conflict and audit forms
- changes of program and registration
- graduation checks and guarantee
- degree navigator
- after-degree program
- international exchanges
- contextual questions about Major and Minor programs in the Faculty of Arts
- ASHA and Co-op programs
- MHST, INDG, SAST and WMST courses
- academic probation and misconduct

Location: Social Sciences Building, Room 102

Email: ascarts@ucalgary.ca or artsads@ucalgary.ca

Phone: 403.220.3580

Web: arts.ucalgary.ca/advising

Web: arts.ucalgary.ca/undergraduate

Web: book an appointment online: success.ucalgary.ca

Program advising hours:

M/T/W: by appointment, 9 a.m.-12 p.m., 1-4 p.m.

TH: by appointment, 1-4 p.m.

F: drop-in, 9 a.m.-12 p.m., 1-4 p.m.

For assistance with learning support, success seminars, writing support, peer support and broad academic planning advice, connect with the **Student Success Centre (SSC)**.

Location: Taylor Family Digital Library (TFDL), 3rd Floor

Email: success@ucalgary.ca

Phone: 403.220.5881

Web: ucalgary.ca/ssc

Independent Studies

Senior-level students may undertake an independent studies course (MUSI 561) to delve more deeply into a topic not covered by other courses, with the approval of the Division Chair. Students wishing to do an independent study must first make an appointment with the Division Chair. You will also be required to complete an application for independent study form, including a course outline. Once the student and instructor have signed and submitted the application, the Division Chair reviews the proposal and makes the decision whether or not to approve the independent study course.

Completed forms must be submitted to CHD 100 by the end of the first week of classes. Forms are available on the Music bulletin board and on the [SCPA Forms website](#).

Graduating

Applications for graduating in the June ceremony open in September and close in March. Before you apply to graduate, schedule an appointment with the advisors in the Arts Students' Centre to complete an official grad check. Visit [ucalgary.ca/registrar/graduation](#) for more details and a graduation checklist.

Minor

To complete a Minor, you need to complete a minimum of 5 full-course equivalents (30 units); visit [arts.ucalgary.ca/changingprogram](#) and [ucalgary.ca/registrar/student-centre/change-faculty-program-or-declare-major](#) for more info. Apply by February 1 through your Student Centre for fall admission.

Registration Appeal

If you wish to add/drop a course after the registration/drop deadlines, you must request a registration appeal through Enrolment Services (rgappeal@ucalgary.ca). Include the following details: your legal name and UCID; course information (term, number, name, instructor); statement of appeal explaining the extenuating circumstance and reason for your appeal, including the outcome you are seeking (maximum 2 pages); relevant supporting documentation (may be a letter from instructor, physician statement, etc.).

Tip: For full-year courses, remember to register in part A (fall term) and part B (winter term).

Transfer Students and Transfer Credit

Courses completed at other post-secondary institutions may be accepted for credit towards a degree program at the University of Calgary; students must normally complete a minimum of two full years of study at the University of Calgary in order to qualify for a degree. Copies of course outlines may be required in order to obtain transfer credit (particularly if the post-secondary institution is outside of Alberta); these course outlines must include a detailed list of topics covered, textbooks used, grading practices, number of weeks of attendance, and number of lecture/tutorial/lab hours. Connect with the Arts Students' Centre and visit [arts.ucalgary.ca/node/2096](#) for more info.

FAQs

Can I take extra lessons as a music option?

This may be possible, but students wishing to do so must consult with and receive permission from the Division Chair.

How do I change from one Major to another?

You will complete a change of program request. The Arts Students' Centre (ASC) can help with the process.

I need a course to graduate and it's not offered. Where do I start?

You start with the Division Chair, who will assess your situation. Approval of either the Division Chair or the Associate Dean (Academic) is required for changes to program requirements.

Registration Tips

Find useful information regarding common registration concerns below. If you have questions about any of these processes, connect with the SCPA Undergraduate Program Administrator (UPA) (musicug@ucalgary.ca) for advice, answers, and referrals.

Time conflict forms and permission to audit forms: These forms are available on ucalgary.ca/registrar/student-forms. Students are responsible for collecting all the instructor signatures, and submitting the form to the Arts Students' Centre (SS 102) for the Faculty Advisors signature; **these forms should not be submitted to the SCPA office in CHD100.**

Requesting pre-requisite waivers: Please contact the instructor directly to explain your situation. If they agree, ask the instructor to send the UPA an email stating their consent, your student information (full name, UCID), and the course information. The UPA will add the enrollment permissions and send you an email to let you know that you can register for the course.

Requesting a course substitution: Please email the UPA with details about which courses you want to substitute and why. The UPA will review the request with the Division Chair, and we will contact you with the result of the review.

Course-specific questions: Please contact the instructor directly. Current and archived course outlines will be available on scpa.ucalgary.ca/courses.

Course auditions: Please be aware that there are course auditions for some classes, including advanced-acting classes, dance technique classes, and music ensembles. Please visit scpa.ucalgary.ca/studentsalumni/auditions. Make sure that you also check the Division bulletin boards outside of the SCPA main office (CHD 100).

Selecting non-Major options: Please check scpa.ucalgary.ca/studentsalumni/inter-arts-opportunities for advice on which SCPA courses will enrich your discipline! You can also review the SCPA non-Majors course list, available on scpa.ucalgary.ca/studentsalumni/featured-topics-courses.

Can't find a course in your class search? When you search for classes, make sure that you **UNCHECK** the box that says 'show open classes only' (on the first screen where you select the term, subject) so that you can see all of the courses that are being offered during a term regardless of whether they are at full capacity or not.

Enrollment date and time: Your enrollment appointment is listed on the right side of your Student Centre (my.ucalgary.ca). Once your enrollment date occurs you will be able to register for courses. Be sure to check whether your enrollment date opens in the morning or in the afternoon.

Finding prerequisites and restriction dates: When you are searching for classes and receive a registration error, it is helpful if you click on the hyperlinked text under class number or the section and open an information screen which includes prerequisites and restriction deadlines.

Class	Section	Days & Times	Room
71449	S01-SEM Part A	Mo 9:00AM - 11:50AM	CHE 004

Here is an example of a restriction detail:

Restriction Nbr	Start Date	End Date	Reserved Seats	Description
1	2015/03/01	2015/06/15	20	DRAM, DRED Majors Only
2	2015/06/15	2015/07/13	19	DRAM, MUSI, DNCE Majors & Minors Only

This course will be restricted to: Drama Majors until June 14 at 11:59 p.m.; SCPA students from June 15 at 12 a.m. to July 12 at 11:59 p.m. The course is open to all undergraduates on July 13 at 12 a.m.

SCPA FACILITIES AND RESOURCES

Booking Rooms

If you wish to book an unoccupied classroom for your course related rehearsal you can submit your request online on scpa.ucalgary.ca/events/book-facilities. The SCPA Receptionist in CHD 100 can assist you if you have troubles with the system.

1. View Availability

In the tab "[view room schedules](#)":

- Select department: SCPA
- Select room and date/time you want to request to view availability

2. Make booking request

In the tab "[add booking](#)"

- Log in using your University of Calgary username and password
- Make sure Faculty of Arts and SCPA are selected and continue
- Title*: affiliated course number, production, group, or club name(s)
- Notes*: name, UCID number, email address, Major/Minor and program
- Select a purpose for the room booking
- Select date, time, repeat
- Click submit and confirm the booking
- Log out

* Please only use letters and numbers; special characters (example: / " : \$ @ *) will result in a website error.

The booking request will go to the booking manager for approval and you will receive an email notification with approval or non-approval. Booking priority is in effect for all bookable rooms and studios so you may be removed in favour of higher priority bookings and the booking manager will work to accommodate you.

Music students can book no more than two hours per day, up to a maximum of six hours per week..

Room keys are available from the Receptionist in CHD 100. The key must be returned as soon as you finish with the room; if the key is checked-out overnight or over the weekend, the key should be returned to the CHD 100 drop box in an envelope with your name on it. You will require your UNICARD when checking out the key. The SCPA will follow up on keys not returned on time. Room booking privileges may be withheld if room keys are not returned in a timely manner.

Individuals who book spaces must strictly adhere to the regulations guiding bookings.

Those who wish to rehearse at the University of Calgary can only do so if they have officially booked the rooms and been provided a key for a particular time and a particular room. The rooms should be secured when not in use. The keys should be returned when the individual booking has been completed.

If you have not booked a room, and have not been provided a key, you should not be using a space in the School of Creative and Performing Arts.

Those who have booked a room and been provided a key are not authorized to loan their key to anyone else, nor are they authorized to permit others to 'borrow' the space for rehearsal once the room has been opened.

Com/Media

Students can book sound equipment through the University for use in rehearsals/presentations for courses. To arrange either phone 403-220-3711 or visit ucalgary.ca/it/services/av-equipment-booking-classroom.

Lockers

Locker rentals are handled by Bound and Copied in Mac Hall.

Visit su.ucalgary.ca/programs-services/student-programs/lockers for more information.

Instrument Rentals

Music students wishing to rent an instrument must provide a **\$150.00 deposit** (refundable upon return of the instrument) and complete the instrument rental form. In the event that the instrument is damaged while under the student's care, s/ he must forfeit the deposit or pay for the cost to repair the instrument. Students wishing to rent an instrument can find the paperwork and forms on the Music bulletin boards. Please email musicirc@ucalgary.ca for further information.

Integrated Arts Media Labs

The Integrated Arts Media Labs (IAML) offer a dedicated digital arts education and production environment located on the 6th floor of the Arts Parkade, created specifically for students in Art, Dance, Drama, and Music. The IAML consist of three facilities: The Integrated Arts Media Lab, the NBC Universal Multimedia Laboratory, and the Collaboration/Presentation/Installation (CPI) Space. The main lab houses 20 workstations, each equipped with a Mac computer, MIDI keyboard and dual or colour-calibrated displays. It also offers a full range of creative production and educational software, including video editing, 2D graphics and animation, 3D modeling and animation, CAD, music/audio sequencing, music notation, and interaction design and authoring. View ucalgary.ca/iaml for more information.

Outside of class times, Dance, Drama, and Music students can gain access to the main lab seven days a week from 7 a.m. until 11 p.m. by simply swiping their UNICARD on the proximity pad outside the door. If your card does not open the front door, you may need to have your UNICARD replaced or activated. For more details on this process, visit ucalgary.ca/iaml/help/cardaccess. Staff and student technicians are available for assistance (Mon-Fri 9 a.m. to 4 p.m.).

Sonic Arts Lab

The Sonic Arts Lab, located beside the Integrated Arts Media Lab, is a multi-channel digital audio studio designed for teaching, creation and research involving sound and technology. Students and faculty realize projects in electroacoustic music, soundscape composition, computer music, multi-channel sound spatialization, and interactive music involving instruments with computer, and sound design for video, film, and stage production.

Contact Dr. David Eagle (eagle@ucalgary.ca) for more information about the lab and how to access it.

Sonic Art Lab courses include:

- MUSI 351 Sonic Arts
- MUSI 453 Computer Applications in Music
- MUSI 451 Electroacoustic Music
- MUSI 511 Topics: Interactive Electroacoustic Music and various advanced topics
- MUSI 560 Senior Projects
- FINA 507 Various music and technology topics

Telemedia Arts Lab

Telearts experiments with real-time artistic and musical collaboration over high-speed research networks. The Telemedia Arts Lab is directly connected to Canada's research network backbone (CANet) via Alberta's own cyber infrastructure provider, Cybera. The lab is home to Syneme, established under a Canada Research Chair in Telemedia Arts. It serves as a point of multidisciplinary collaboration at the University of Calgary, offering high definition cameras, projectors, low latency audio and expertise to facilitate creative projects.

Contact Dr. David Eagle (eagle@ucalgary.ca) for more information about the lab and how to access it.

Music Undergraduate Society (MUS)

The Music Undergraduate Society (MUS) is a student-run club that creates student-experience events, offers lesson/clinic/gig referral service for members, and acts as a liaison between the student body and the faculty. For more information on events and membership, visit the executive team in the MUS office (CHF019), connect by email (undmusic@ucalgary.ca), visit the MUS website at suclubs.orgsync.com/org/musicundergraduatesociety54979, or join the 'Music Undergraduate Society' group on Facebook.

Meet the MUS Executive Team 2016-2017:

Andrew Leitch, President
Amanda Faller, VP Academic
Courtney Dolan, VP External
Reuben Grendus, VP Events
Kathleen Ahenda, VP Marketing & Communications
Ryan Stelter, VP Operations & Finance
TBA, VP First Year Representative

University Theatre Services

University Theatre Services (UTS) is a support service unit within the SCPA whose primary function is to support the academic programs of the divisions within the School. UTS also provides a wide variety of production, publicity, box-office and management support services to all users of the University Theatre, the Reeve Theatre, and the Rozsa Centre, including the Eckhardt-Gramatté Hall, the Boris Roubakine Recital Hall, and the Mezzanine Gallery, for both on-campus and off-campus customers. UTS offices are located in Craigie Hall G Block (G205). Visit scpa.ucalgary.ca/theatre-services for more information. See the Opportunities section below for details on how to apply for a front-of-house usher position with UTS.

Taylor Family Digital Library (TFDL) Resources

The University of Calgary Libraries and Cultural Resources supports the Music programs with extensive collections and services, including research advice and accessing materials (audio/visual, books, periodicals, online databases). These collections and services are a valuable resource for students and faculty so please make good use of them. Visit lcr.ucalgary.ca for more information.

If you have specific questions, connect with the music librarian Syliva Polachuk (403-220-3610 or polachuk@ucalgary.ca)

Canadian Music Centre (CMC) 3rd floor, TFDL

Contemporary Canadian music research and performance is further augmented by the presence of the Canadian Music Centre (CMC) Prairie Regional Office with a library of music by Canadian composers. Visit musiccentre.ca/regions/prairie for more information.

Centre for Arts and Culture, 5th floor, TFDL

Special Collections accessible from the Centre for Arts and Culture service point include the:

- Richard Johnston Canadian Music Archives
- Historical Sheet Music by Canadians, Published in Canada, or Sold by Canadian Music Stores

Music Book and Journal Collection (print), 5th floor, TFDL

Music Reference Materials (3rd Floor TFDL)

Frequently used CDs are available at the front of the reference area for your use (near the gaming computers). Scores and music parts are available as well on the reference shelving. Video materials will be found on the north end of the 1st floor in the reference section. Please note that less frequently circulated material has been recently moved to the high density storage off site, this should be considered when working on your research.

Practice Rooms

There are a number of practice rooms available for BMus and BA Music students taking lessons in the Craigie Hall F-block. Access is arranged by the SCPA Receptionist at the beginning of the term; students can access the practice room suite by swiping their UNICARD on the proximity pad outside of the doors. Keys are required for piano Majors who need access to the grand piano suites; the key can be collected from CHD 100 at the start of the academic year.

Practice Room Policies

- The practice room windows are not to be covered at any time for safety and fire codes.
- Please do not reserve or “hold” a practice room by leaving a personal item (coat, music, instrument), while you go to class or somewhere else. Rooms unoccupied for more than fifteen (15) minutes may be claimed by another student.
- When exiting a practice room always turn off the light and make sure that the door shuts properly. You are responsible for the condition of the room if you were the last one in it.
- Student UNICARDs and practice room privileges are not transferable. Please do not loan UNICARDs or provide practice room access to any other person, student or non-student.
- Several practice rooms have restricted usage and are only available to students in specified classes or degree programs.
- Please do not leave litter or belongings in any practice room when you leave. Items left overnight may be disposed of.
- No food or drink is permitted in the practice rooms. Only water is permitted.
- Please do not study or have personal meetings in the practice rooms. Practice rooms are for individual practice, occasional sectional or chamber music rehearsals, and private lessons during non-peak hours.
- Please do not alter, abuse, or otherwise mark any piano. Grand pianos should not be moved, and covers should be left in the closed position when you leave.
- If you notice any problems with any of the practice rooms, please report it to the School of Creative and Performing Arts (Craigie Hall D100) or send an email to musicug@ucalgary.ca. Report any problems with pianos directly to musicug@ucalgary.ca.

Practice rooms are monitored on a regular basis. Failure to comply with the rules will result in loss of practice room privileges.

OPPORTUNITIES

Masterclasses / Workshops

There are many masterclasses and workshops with visiting artists throughout the school year. Look for posters in the building announcing them or view the upcoming featured events on the SCPA website. In addition, a masterclass / workshop schedule will be posted on the Music bulletin boards. These events are free for UCalgary music students, so go to as many as you can! It doesn't matter if the class is not for your instrument or voice. You will be surprised at the tips and musical insights you can use.

Concerto Competition

Each fall the Division sponsors a Concerto Competition, where students compete for a chance to perform with the Calgary Philharmonic Orchestra (CPO) in the Eckhardt-Gramatté Hall - this year's competition will take place during the fall semester; performances with the CPO will take place March 9, 2017. All music Majors and Minors are eligible to take part in this competition. For more information contact Professor Edmond Agopian in CHE 111 or by email (agopian@ucalgary.ca).

Front-of-house (FOH) ushers with University Theatre Services (UTS)

Students who are interested in a fun and flexible evening/weekend work schedule are encouraged to send their resumes to the Front of House Manager (foh@theatreservices.ca) for the opportunity to work as an usher for UTS. Ushers will work mostly evenings and weekends, and must be available at least one weekend day/night. Hiring will take place in mid-August and in mid-December.

QUICK LINKS

SCPA Links

Claim Your Seat: scpa.ucalgary.ca/claimyourseat

IAML: ucalgary.ca/iaml

IAML, card access procedures: ucalgary.ca/iaml/help/cardaccess

SCPA, book facilities: scpa.ucalgary.ca/events/book-facilities

SCPA, courses: scpa.ucalgary.ca/courses

SCPA, entrance and course auditions: scpa.ucalgary.ca/studentsalumni/auditions

SCPA, featured topics courses: scpa.ucalgary.ca/studentsalumni/featured-topics-courses

SCPA, forms: scpa.ucalgary.ca/studentsalumni/forms

SCPA, inter-arts opportunities: scpa.ucalgary.ca/studentsalumni/inter-arts-opportunities

SCPA, students/alumni: scpa.ucalgary.ca/studentsalumni

University Calendar: ucalgary.ca/pubs/calendar

University Theatre Services: scpa.ucalgary.ca/theatre-services

University Links

Arts Students' Centre, academic advising: arts.ucalgary.ca/advising

Arts Students' Centre, book an appointment: success.ucalgary.ca

Arts Students' Centre, changing your program: arts.ucalgary.ca/changingprogram

Arts Students' Centre, taking courses at another institution: arts.ucalgary.ca/hode/2096

Arts Students' Centre, undergraduate students: arts.ucalgary.ca/undergraduate

Com Media, booking equipment: ucalgary.ca/it/services/av-equipment-booking-classroom

Enrolment Services, change of program: ucalgary.ca/registrar/student-centre/change-faculty-program-or-declare-major

Enrolment Services, contact us: ucalgary.ca/currentstudents/contact

Enrolment Services, forms for students: ucalgary.ca/registrar/student-forms

Enrolment Services, graduate: ucalgary.ca/registrar/graduation

Libraries and Cultural Resources: lcr.ucalgary.ca

Student Centre: my.ucalgary.ca

Student Success Centre: ucalgary.ca/ssc

Students' Union: su.ucalgary.ca

Students' Union, lockers: su.ucalgary.ca/programs-services/student-programs/lockers

VP Arts: library.ucalgary.ca/vpa

Division of Music Links

4.58 School of Creative and Performing Arts: ucalgary.ca/pubs/calendar/current/arts-4-58.html

4.58.9 BA in Music: ucalgary.ca/pubs/calendar/current/arts-4-58-9.html

4.58.10 BA Honours Music: ucalgary.ca/pubs/calendar/current/arts-4-58-10.html

4.58.11 BMus in Composition: ucalgary.ca/pubs/calendar/current/arts-4-58-11.html

4.58.12 BMus in Integrated Studies: ucalgary.ca/pubs/calendar/current/arts-4-58-12.html

4.58.13 BMus in Music History and Theory: ucalgary.ca/pubs/calendar/current/arts-4-58-13.html

4.58.14 BMus in Performance: ucalgary.ca/pubs/calendar/current/arts-4-58-14.html

4.58.15 Concurrent BMus (Music Education)/BEd: ucalgary.ca/pubs/calendar/current/arts-4-58-15.html

4.58.16 Minor in Music: ucalgary.ca/pubs/calendar/current/arts-4-58-16.html

4.58.17 Minor in Sonic Arts: ucalgary.ca/pubs/calendar/current/arts-4-58-17.html

4.58.18 Concentration in Sonic Arts: ucalgary.ca/pubs/calendar/current/arts-4-58-18.html

Ensembles: scpa.ucalgary.ca/music/welcome-music/music-ensembles

Music Undergraduate Society: suclubs.orgsync.com/org/musicundergraduatesociety54979

Music Undergraduate Society, Facebook: facebook.com/Music-Undergraduate-Society-155062611329425

Division of Music: scpa.ucalgary.ca/music

FINDING YOUR WAY AROUND

Visit ucalgary.ca/map for a campus map or to use the interactive room finder.

Rooms on campus use the first two or three letters to designate the building and the number to designate the room. A room with a number in the 100s is on the main floor, in the 200s is on the second floor and a room such as 004 or 012 is in the basement.

For example: the main office for the School of Creative and Performing Arts is CHD 100. It's located on the main floor of Craigie Hall, block D.

Studios

Rehearsal studios for Dance, Drama, and Music are located in Craigie Hall in blocks D, E and F and vary in size from small practice rooms to large studios.

Classrooms

The majority of classes in the SCPA are taught in Craigie Hall in blocks D, E and F with a few lecture classes booked in campus lecture halls and large dance classes hosted in Kinesiology.

Performance Spaces

The SCPA has a number of performance spaces that support our work. These spaces are all close or connected to Craigie Hall and can be found in the creative block, which includes the Rozsa Centre, The F.R. Matthews (CHF101), Joyce and Quentin Doolittle (CHF206), Reeve, and University Theatres as well as a number of other, smaller performance spaces.

FACULTY OF ARTS

School of Creative and Performing Arts

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