

Undergraduate Student Handbook 2016-2017

This handbook is designed to help you navigate the School of Creative and Performing Arts and your degree. Please take the time to read the practical advice contained in these pages. Enjoy your time at the University of Calgary. We look forward to working with all of you.

scpa.ucalgary.ca

WELCOME TO THE SCHOOL OF CREATIVE AND PERFORMING ARTS

rad·i·cal

/'radək(ə)l/ adjective

- arising from or going to the root or the source ... to the origin
- markedly new or introducing radical change ... revolutionary

At the roots of the term "radical" are both a drive for transformative change and a return to one's roots. At the School of Creative and Performing Arts we're compelled by both of these impulses. We're pushing our own boundaries, exploring not only the distinctiveness of our three divisions but also the many opportunities for interarts collaboration and exchange now available to us. At the same time as we are reasserting our commitment to the rich established traditions of Drama, Dance and Music, we are reinventing ourselves as a contemporary hub for innovation in teaching, creation and research. The nature and function of the arts in contemporary society is evolving rapidly, and it's our aim to make a significant contribution to that process. Simply put, at the SCPA we're imagining the future of performance, as a creative practice and as a focus of scholarly investigation, and we're excited that you're joining us on that journey.

--Bruce Barton, Director, School of Creative and Performing Arts

The faculty and staff of the School of Creative and Performing Arts would like to welcome you to another wonderful year at the University of Calgary! As you immerse yourself in scholarly and artistic pursuits, we encourage you to take some time to explore the SCPA website and review the key information for your program. We also encourage you to attend as many concerts, plays, and dance presentations as you can throughout the year in order to fully explore your own artistic development through the inter-arts enrichment that the SCPA offers.

scpa.ucalgary.ca

The SCPA website is your primary link to program information, to upcoming events, to important forms, to contact information, and to connect you with resources! Below are a few quick links to key information:

SCPA Students/Alumni (scpa.ucalgary.ca/studentsalumni)

From the Students/Alumni page, you can access important information about your own program, explore other SCPA programs and courses, and connect with resources, student societies and alumni.

SCPA Forms (scpa.ucalgary.ca/studentsalumni/forms)

Find important SCPA and University forms here, including degree checklists for each program, directed/ independent/practicum study proposal forms, time conflict forms, and more.

Featured Topics Courses (scpa.ucalgary.ca/studentsalumni/featured-topics-courses)

The SCPA has a wide variety of specialized topics courses which can fulfill your open option and SCPA option requirements. Visit this site to explore new and upcoming courses for inter-arts enrichment.

Inter-Arts Opportunities

The SCPA encourages students to enrich their degree programs with complimentary courses, workshops and collaborations in the other areas of study within the SCPA. The SCPA, through its website and email lists, will announce collaborative performance or workshop opportunities as they become available.

KEY ADMINISTRATIVE CONTACTS FOR DRAMA

April Viczko

Division Chair, Drama - CHD 107 403-220-5422 aviczko@ucalgarv.ca

Andrew North

Manager of Academic Production - RT 109 403-220-7342 andrew.north@ucalgary.ca

Pil Hansen

Graduate Program Director, Drama - CHD 227 403-220-5088 pil.hansen@ucalgary.ca

Bruce Barton

Director, SCPA - CHD 104 403-210-3262 bruce.barton@ucalgarv.ca

Division of Drama

dramaug@ucalgary.ca

Sheila Harland

Receptionist and Room Bookings 403-220-5313

Jennifer Perrott

Undergraduate Program Administrator (UPA) - CHD100 403-220-3970

jperrott@ucalgary.ca

Alison Schmal

Graduate Program Administrator - CHD 110 403-220-5422 aschmal@ucalgarv.ca

SCPA Administrative Office

The **School of Creative and Performing Arts** (SCPA) administrative office for Dance, Drama, and Music is located in Craigie Hall Block D Room 100, and offers students a central location to:

- pick up forms for performance practicum study applications, time conflict forms, and audition information for DRAM 300/400/500s, and more!
- submit assignments to be placed in instructor mailboxes
- · pick-up/drop-off keys for your rooms booked via the online tool
- · receive program-specific advising

Please note:

- The administrative office is open Monday to Friday from 8:30 a.m. to 4:30 p.m. (closed between 12-1 p.m.).
 The office is closed on statutory holidays.
- · the administrative office has an after-hours drop box, located to the left of the main office doors.
- The administrative office does not provide paper, pens, envelopes, change, etc.
- · The administrative office is unable to take messages for students, unless there is an emergency.
- · Students are not allowed to use the SCPA fax or photocopy machines.

Division of Drama Bulletin Boards

Important information is regularly posted on the Division of Drama bulletin boards (outside the SCPA administrative office CHD 100, and in the basement outside of CHE 004). Here you will find details about:

- · audition postings, scripts, production schedules, and updates from your peers
- SCPA events, important deadlines, and special announcements, and more!

Student Centre Contact Information

Because **important correspondence** will be forwarded to students throughout the academic year it is important that you register for your UCalgary email account and ensure that the contact information in your Student Centre is current. Students are responsible for the accuracy and validity of their contact information. Your ucalgary.ca account is your primary account, so check it often.

ACADEMIC ADVISING

SCPA

The Division Chair and the Undergraduate Program Administrator in the School of Creative and Performing Arts (SCPA) assist undergraduate students with program-specific inquiries. For example, they provide advice for students on:

- · SCPA program-related questions
- · SCPA course-related questions
- · details about the Major field
- · theatre internship courses
- · transfer-credit assessment
- overloads
- · credit by special assessment
- · initial grade appeals
- · prerequisite waivers

Location: Craigie Hall, block D room 100

Email: dramaug@ucalgarv.ca Phone: 403.220.5313

Web: scpa.ucalgarv.ca/drama

Regular office hours:

Monday thru Friday, 8:30 a.m.-12 p.m. & 1-4:30 p.m.

For assistance with registration (add/drop/swap), paying fees, deferred exams, awards, transcripts and navigating issues with your Student Centre, contact Enrolment

Services.

Location: MacKimmie Block (MB) Lobby

Phone: 403.210.ROCK (7625)

Web: <u>ucalgary.ca/currentstudents/contact</u>

For information on counseling services, health care on campus, events, clubs, and representation, please connect with the Students' Union (SU).

Web: su.ucalgarv.ca

Arts Students' Centre (ASC)

The Faculty of Arts program advisors in the Arts Students' Centre (ASC) assist undergraduate students in planning their overall degree programs. For example, they provide advice to students on:

- · course time conflict and audit forms
- · changes of program and registration
- · graduation checks and guarantee
- degree navigator
- · after-degree program
- · international exchanges
- contextual questions about Major and Minor programs in the Faculty of Arts
- · ASHA and Co-op programs
- MHST, INDG, SAST and WMST courses
- · academic probation and misconduct

Location: Social Sciences Building, Room 102 Email: ascarts@ucalgary.ca or artsads@ucalgary.ca

Phone: 403.220.3580

Web: arts.ucalgarv.ca/advising Web: arts.ucalgary.ca/undergraduate

Web: book an appointment online: success.ucalgary.ca

Program advising hours:

M/T/W: by appointment, 9 a.m.-12 p.m., 1-4 p.m.

TH: by appointment, 1-4 p.m. F: drop-in, 9 a.m.-12 p.m., 1-4 p.m.

For assistance with learning support, success seminars, writing support, peer support and broad academic planning advice, connect with the Student Success Centre (SSC).

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Location: Taylor Family Digital Library (TFDL), 3rd Floor

Email: success@ucalgary.ca Phone: 403.220.5881

Web: ucalgary.ca/ssc

Degree Navigator and Checklists

Degree navigator is a tool for academic program planning, accessed through your MyUofC quick links. However, SCPA programs are different than most programs in the Faculty of Arts so **degree navigator won't always give you complete information**. We suggest that you use both the SCPA degree checklists and the Arts Students' Centre advisors to make sure you are receiving the most accurate and complete information about your degree progression. The SCPA program checklists are available on the SCPA Forms website.

Students are also encouraged to review the program information that is available in the **University Calendar** (ucalgary.ca/pubs/calendar): 4.58 School of Creative and Performing Arts; 4.58.5 BFA in Drama; 4.58.6 Concurrent BFA (Drama Education)/BEd; 4.58.7 Minor in Drama; 4.58.8 Professional Theatre Internship.

Directed Studies

Senior-level students may undertake a directed studies course (DRAM 571) to delve more deeply into a topic not covered by other courses, with the approval of the Division Chair. You must have a faculty member who will supervise you. You will also be required to complete an application for directed study form, including a course outline. Once the student and instructor have signed and submitted the application, the Division Chair reviews the proposal and makes the decision whether or not to approve the directed studies course. Completed forms must be submitted to CHD 100 by the end of the first week of classes. Forms are available on the SCPA Forms website.

Graduate Studies

Students intending to pursue graduate studies in Drama should review graduate program admission requirements early in their academic career. Most Canadian universities require a reading knowledge of at least one modern language other than English; keep this in mind when selecting open option courses.

The Drama graduate program will hold an information session in the Fall term for 3rd and 4th year undergraduate students interested in finding out more about the Master of Fine Arts degrees. Students who attend will learn more about graduate research, costs and available funding, and will have an opportunity to hear from past and current graduate students. Stay tuned to the Bulletin Boards outside of CHD100, and the SCPA Drama page for more information.

Graduating

Applications for graduating in the June ceremony open in September and close in March. Before you apply to graduate, schedule an appointment with the advisors in the Arts Students' Centre to complete an official grad check. Visit <u>ucalgary</u>. ca/registrar/graduation for more details and a graduation checklist.

Minor

Many students drawn to Drama wish to study in a way that does not require the full commitment of a Major program. These students are invited to consider a Minor in Drama. To complete a Minor, you need to complete a minimum of 5 full-course equivalents (30 units); visit arts.ucalgary.ca/changingprogram and arts.ucalgary.ca/changingprogram and arts.ucalgary.ca/changingprogram and arts.ucalgary.ca/changingprogram and arts.ucalgary.ca/changingprogram and ucalgary.ca/changingprogram and ucalgary.ca/change-faculty-ucalgary.ca/change-faculty-ucalgary.ca/change-faculty-ucalgary.ca/change-faculty-ucalgary.ca/change-faculty-ucalga

Registration Appeal

If you wish to add/drop a course after the registration/drop deadlines, you must request a registration appeal through Enrolment Services (rgappeal@ucalgary.ca). Include the following details: your legal name and UCID; course information (term, number, name, instructor); statement of appeal explaining the extenuating circumstance and reason for your appeal, including the outcome you are seeking (maximum 2 pages); relevant supporting documentation (may be a letter from instructor, physician statement, etc.).

Tip: For full-year courses, remember to register in part A (fall term) and part B (winter term).

Performance Practicum

Another way of getting course credit for your work is through a practicum (DRAM 391/393/491/493). Practicum credits are awarded specifically for work attached to a production in the academic year, and must involve academic exploration of the production. The course requires an appropriate supervisor and the completion of a reflective paper. **Completed forms must be submitted to CHD 100 by the end of the first week of classes.** Forms are available on the Drama bulletin board outside CHD100 and on the SCPA Forms website.

Transfer Students and Transfer Credit

Courses completed at other post-secondary institutions may be accepted for credit towards a degree program at the University of Calgary; students must normally complete a minimum of two full years of study at the University of Calgary in order to qualify for a degree. Copies of course outlines may be required in order to obtain transfer credit (particularly if the post-secondary institution is outside of Alberta); these course outlines must include a detailed list of topics covered, textbooks used, grading practices, number of weeks of attendance, and number of lecture/tutorial/lab hours. Connect with the Arts Students' Centre and visit arts.ucalgary.ca/node/2096 for more info.

Registration Tips

Find useful information regarding common registration concerns below. If you have questions about any of these processes, connect with the SCPA Undergraduate Program Administrator (UPA) (dramaug@ucalgary.ca) for advice, answers, and referrals. If you wish to book an appointment with the Undergraduate Program Administrator you may do so by email, or, in person at the front desk in CHD100.

Full-year courses: for full-year courses, remember to register in part A (fall term) and part B (winter term).

Time conflict forms and audit forms: These forms are available on <u>ucalgary.ca/registrar/student-forms</u>. Students are responsible for collecting all the instructor signatures, and submitting the form to the Arts Students' Centre (SS 102) for the Faculty Advisors signature; **these forms should not be submitted to the SCPA office in CHD100**.

Requesting pre-requisite waivers: Please contact the instructor directly to explain your situation. If they agree, ask the instructor to send the UPA an email stating their consent, your student information (full name, UCID), and the course information. The UPA will add the enrollment permissions and send you an email to let you know that you can register for the course.

Requesting a course substitution: Please email the UPA with details about which courses you want to substitute and why. The UPA will review the request with the Division Chair, and we will contact you with the result of the review.

Course-specific questions: Please contact the instructor directly. Current and archived course outlines will be available on scpa.ucalgary.ca/courses.

Course auditions: Please be aware that there are course auditions for some classes, including advanced-acting classes, dance technique classes, and music ensembles. Please visit scpa.ucalgary.ca/studentsalumni/auditions. Make sure that you also check the Division bulletin boards outside of the SCPA main office (CHD 100).

Selecting non-Major options: Please check <u>scpa.ucalgary.ca/studentsalumni/inter-arts-opportunities</u> for advice on which SCPA courses will enrich your discipline! You can also review the SCPA non-Majors course list, available on <u>scpa.ucalgary.ca/studentsalumni/featured-topics-courses</u>.

Can't find a course in your class search? When you search for classes, make sure that you UNCHECK the box that says 'show open classes only' (on the first screen where you select the term, subject) so that you can see all of the courses that are being offered during a term regardless of whether they are at full capacity or not.

Enrollment date and time: Your enrollment appointment is listed on the right side of your Student Centre (<u>my.ucalgary.</u> <u>ca</u>). Once your enrollment date occurs you will be able to register for courses. Be sure to check whether your enrollment date opens in the morning or in the afternoon.

Finding prerequisites and restriction dates: When you are searching for classes and receive a registration error, it is helpful if you click on the hyperlinked text under class number or the section and open an information screen which includes prerequisites and restriction deadlines.

Class	Section	Days & Times	Room
71449	S01-SEM Part A	Mo 9:00AM - 11:50AM	CHE 004

Here is an example of a restriction detail:

Restriction Nbr	Start Date	End Date	Reserved Seats	Description
1	2015/03/01	2015/06/15	20	DRAM, DRED Majors Only
2	2015/06/15	2015/07/13	19	DRAM, MUSI, DNCE Majors & Minors Only

This course will be restricted to: Drama Majors until June 14 at 11:59 p.m.; SCPA students from June 15 at 12 a.m. to July 12 at 11:59 p.m. The course is open to all undergraduates on July 13 at 12 a.m.

SCPA FACILITIES AND RESOURCES

Booking Rooms

If you wish to book an unoccupied classroom for rehearsals and class projects, you can submit your request online on scpa.ucalgary.ca/events/book-facilities. The SCPA Receptionist in CHD 100 can assist you if you have troubles with the system.

1. View Availability

In the tab "view room schedules":

- · Select department: SCPA
- Select room and date/time you want to request to view availability

2. Make booking request

In the tab "add booking"

- · Log in using your University of Calgary username and password
- · Make sure Faculty of Arts and SCPA are selected and continue
- Title*: affiliated course number, production, group, or club name(s)
- · Notes*: name, UCID number, email address, Major/Minor and program
- · Select a purpose for the room booking
- · Select date, time, repeat
- · Click submit and confirm the booking
- Log out
- * Please only use letters and numbers; special characters (example: / ": \$ @ *) will result in a website error.

The booking request will go to the booking manager for approval and you will receive an email notification with approval or non-approval. Booking priority is in effect for all bookable rooms and studios so you may be removed in favour of higher priority bookings and the booking manager will work to accommodate you.

Please note that students may book rooms for a maximum of three hours per day, until 11 p.m. Only Main Stage production stage managers and ND Theatre are able to block book rooms. Please note that the Reeve and Matthews Theatre have restrictions on when they can be booked.

Room keys are available from the Receptionist in CHD 100. The key must be returned as soon as you finish with the room; if the key is checked-out overnight or over the weekend, the key should be returned to the CHD 100 drop box in an envelope with your name on it. You will require your UNICARD when checking out the key. The SCPA will follow up on keys not returned on time. Room booking privileges may be withheld if room keys are not returned in a timely manner.

Individuals who book spaces must strictly adhere to the regulations guiding bookings.

Those who wish to rehearse at the University of Calgary can only do so if they have officially booked the rooms and been provided a key for a particular time and a particular room. The rooms should be secured when not in use. The keys should be returned when the individual booking has been completed.

If you have not booked a room, and have not been provided a key, you should not be using a space in the School of Creative and Performing Arts.

Those who have booked a room and been provided a key are not authorized to loan their key to anyone else, nor are they authorized to permit others to 'borrow' the space for rehearsal once the room has been opened.

Com/Media

Students can book sound equipment through the University for use in rehearsals/presentations for courses. To arrange either phone 403-220-3711 or visit <u>ucalgary.ca/it/services/av-equipment-booking-classroom.</u>

Lockers

Locker rentals are handled by Bound and Copied in Mac Hall.

Visit su.ucalgary.ca/programs-services/student-programs/lockers for more information.

Costume and Properties Shops

Drama students have access to two shops run by three professional staff members. You have the ability to borrow costumes and props for class projects. Both shops are located in the Reeve Theatre complex, and are open regular office hours; Monday to Friday, 8:30 a.m. to 4:30 p.m. (closed 12-1 p.m.).

Lisa Roberts, Wardrobe Manager, Costume Shop Halina Supernat, Wardrobe Assistant, Costume Shop Julia Wasilewski, Properties Master, Prop Shop

Drama Undergraduate Society (DUS)

The Drama Undergraduate Society (DUS) is a student-run club that creates student-experience events, including workshops, holiday parties, and the Division's own year-end award show. For more information on events and membership, and how you can campaign to become the 2016-2017 First-Year Representative, visit the executive team in the DUS headquarters (CHC 005), connect by email (uocdus@gmail.com) or join the 'U of C DUS' group on Facebook.

Meet the DUS Executive Team 2016-2017:

Jocelyn Spielman, President
Cayley Wreggitt, Events Coordinator
Adam Kostiuk, Vice-President
Michael Luong, Treasurer
Dani White, Secretary
Cai Samphire, Grad Representative
Logan Teske, Member Representative
TBA, First-Year Representative

University Theatre Services

University Theatre Services (UTS) is a support service unit within the SCPA whose primary function is to support the academic programs of the divisions within the School. UTS also provides a wide variety of production, publicity, box-office and management support services to all users of the University Theatre, the Reeve Theatre, and the Rozsa Centre, including the Echardt-Gramatté Hall, the Boris Roubakine Recital Hall, and the Mezzanine Gallery, for both on-campus and off-campus customers. UTS offices are located in Craigie Hall G Block (G205). Visit scpa.ucalgary.ca/theatre-services for more information. See the Opportunities section below for details on how to apply for a front-of-house usher position with UTS.

Taylor Family Digital Library (TFDL) Resources

The University of Calgary Libraries and Cultural Resources supports the Drama program with extensive collections and services, including research advice and accessing materials (audio/visual, books, periodicals, online databases). These collections and services are a valuable resource for students and faculty so please make good use of them. Visit Lerucalgary.ca for more information. Please contact Caitlin McClurg at csmcclur@ucalgary.ca or 403-220-5319 for specific questions.

Integrated Arts Media Labs

The Integrated Arts Media Labs (IAML) offer a dedicated digital arts education and production environment located on the 6th floor of the Arts Parkade, created specifically for students in Art, Dance, Drama, and Music. The IAML consist of three facilities: the Integrated Arts Media Lab, the NBC Universal Multimedia Laboratory, and the Collaboration / Presentation / Installation (CPI) Space. The main lab houses 20 workstations, each equipped with a Mac computer, MIDI keyboard and dual or colour-calibrated displays. It also offers a full range of creative production and educational software, including video editing, 2D graphics and animation, 3D modeling and animation, CAD, music/audio sequencing, music notation, and interaction design and authoring. View ucarray-ca/iaml for more information.

Outside of class times, Dance, Drama, and Music students can gain access to the main lab seven days a week from 7 a.m. until 11 p.m. by simply swiping their UNICARD on the proximity pad outside the door. If your card does not open the front door, you may need to have your UNICARD replaced or activated. For more details on this process, visit <u>ucalgary.ca/iaml/help/cardaccess</u>. Staff and student technicians are available for assistance (Mon-Fri 9 a.m. to 4 p.m.).

Sonic Arts Lab

The Sonic Arts Lab, located beside the Integrated Arts Media Lab, is a multi-channel digital audio studio designed for teaching, creation and research involving sound and technology. Students and faculty realize projects in electroacoustic music, soundscape composition, computer music, multi-channel sound spatialization, and interactive music involving instruments with computer, and sound design for video, film, and stage production.

Contact Dr. David Eagle (eagle@ucalgary.ca) for more information about the lab and how to access it.

Sonic Art Lab courses include:

- MUSI 351 Sonic Arts
- MUSI 453 Computer Applications in Music
- MUSI 451 Electroacoustic Music
- MUSI 511 Topics: Interactive Electroacoustic Music and various advanced topics
- · MUSI 560 Senior Projects
- · FINA 507 Various music and technology topics

Telemedia Arts Lab

Telearts experiments with real-time artistic and musical collaboration over high-speed research networks. The Telemedia Arts Lab is directly connected to Canada's research network backbone (CAnet) via Alberta's own cyber infrastructure provider, Cybera. The lab is home to Syneme, established under a Canada Research Chair in Telemedia Arts. It serves as a point of multidisciplinary collaboration at the University of Calgary, offering high definition cameras, projectors, low latency audio and expertise to facilitate creative projects.

Contact Dr. David Eagle (eagle@ucalgary.ca) for more information about the lab and how to access it.

PROFESSIONAL OPPORTUNITIES

Working with SCPA: Students in Dance, Drama and Music have a number of opportunities for paid, part-time work to complement and support their studies. Opportunities are by application and follow the procedures listed below.

Front-of-house (FOH) ushers with University Theatre Services (UTS)

Students who are interested in a fun and flexible evening/weekend work schedule are encouraged to send their resumes to the Front of House Manager (foh@theatreservices.ca) for the opportunity to work as an usher for UTS. Ushers will work mostly evenings and weekends, and must be available at least one weekend day/night. Hiring will take place in mid-August and in mid-December.

Paid Professional Theatre Internship

The Professional Theatre Internship Courses (non-credit) have been developed as a response to the needs of those undergraduates who are in training to develop careers as theatre professionals. They endeavour to bridge the gap between study and professional experience, which most graduates of formal training institutions usually face.

Qualified students may be placed in internship positions with various local professional companies such as Alberta Theatre Projects, Quest Theatre, Vertigo Theatre and Theatre Junction. Interns have been accepted in the areas of Theatre Management, Acting, Directing, Dramaturgy, Stage Management, Production Management, Design and Playwriting. Interested students with fourth-year standing apply for admission to the course in February.

SEXXXY

SEXXXY is presented to 4000 incoming students annually as part of the Fall Orientation program. The production explores many aspects of campus life and aims to raise student awareness of campus resources that are available to help support campus safety, inclusivity, equality, resiliency, and mental- and physical-wellness. Auditions for this summer employment opportunity (August to September) are held in March for a number of positions including 4 actors, a stage manager, a director, and a designer/technician. Please contact Dawn McCaugherty (dmccaugh@ucalgary.ca) for more information

Student Assistants

A number of part-time student assistant positions are available in the Division of Drama. Positions will be posted in early-September. Students will support a number of areas, including technical, properties, wardrobe, make-up, and front-of-house. Please contact Andrew North, Manager of Academic Production, (andrew.north@ucalgary.ca) for more details.

Wagonstage

Wagonstage Children's Theatre is a joint program with the Calgary Zoo and the University of Calgary's Division of Drama. The Wagonstage plays are written and directed by theatre professionals, and are designed and acted by graduate and undergraduate Drama students. Wagonstage is an enduring and respected example of community programming partnered with a post-secondary educational experience. Auditions are held in late February for the four positions (3 actors and 1 actor/stage manager). Contact the Division Chair of Drama for more information.

CREATIVE OPPORTUNITIES

Creating with SCPA: As part of the rich ecology of creation in Dance, Drama and Music, students have opportunities to work on various creative projects. Watch the call boards outside CHD100 and CHD004 for announcements.

Mainstage Productions

Students are encouraged to check the Drama bulletin boards for audition postings for the Mainstage season. Auditions are held in early September and are open to all University of Calgary students.

ND Theatre

ND is a student-run theatre company that produces student work during the noon-hour in the Reeve Secondary and Matthews Theatre. It is a fantastic way to gain practical experience in a variety of roles (acting, directing, stage managing, designing, operating, front-of-house). Performances are \$2.00 and are open to the public. You can connect with them via email at ndtheatre@gmail.com for more information.

QUICK LINKS

SCPA Links

Claim Your Seat: scpa.ucalgary.ca/claimyourseat

IAML: ucalgary.ca/iaml

IAML, card access procedures: <u>ucalgary.ca/iaml/help/cardaccess</u> SCPA, book facilities: <u>scpa.ucalgary.ca/events/book-facilities</u>

SCPA, courses: scpa.ucalgary.ca/courses

SCPA, entrance and course auditions: scpa.ucalgary.ca/studentsalumni/auditions SCPA, featured topics courses: scpa.ucalgary.ca/studentsalumni/featured-topics-courses

SCPA, forms: scpa.ucalgary.ca/studentsalumni/forms

SCPA, inter-arts opportunities: scpa.ucalgary.ca/studentsalumni/inter-arts-opportunities

SCPA, students/alumni: scpa.ucalgary.ca/studentsalumni

University Calendar: <u>ucalgary.ca/pubs/calendar</u>

University Theatre Services: scpa.ucalgary.ca/theatre-services

University Links

Arts Students' Centre, academic advising: arts.ucalgary.ca/advising

Arts Students' Centre, book an appointment: success.ucalgary.ca

Arts Students' Centre, changing your program: arts.ucalgary.ca/changingprogram

Arts Students' Centre, taking courses at another institution: arts.ucalgary.ca/node/2096

Arts Students' Centre, undergraduate students: arts.ucalgary.ca/undergraduate

Com Media, booking equipment: <u>ucalgary.ca/it/services/av-equipment-booking-classroom</u>

Enrolment Services, change of program: <u>ucalgary.ca/registrar/student-centre/change-faculty-program-or-declare-major</u>

Enrolment Services, contact us: <u>ucalgary.ca/currentstudents/contact</u>
Enrolment Services, forms for students: <u>ucalgary.ca/registrar/student-forms</u>

Enrolment Services, graduate: ucalgary.ca/registrar/graduation

Libraries and Cultural Resources: lcr.ucalgary.ca

Student Centre: my.ucalgary.ca

Student Success Centre: <u>ucalgary.ca/ssc</u>

Students' Union: <u>su.ucalgary.ca</u>

Students' Union, lockers: su.ucalgary.ca/programs-services/student-programs/lockers

VP Arts: library.ucalgary.ca/vpa

Division of Drama Links

4.58 School of Creative and Performing Arts: <u>ucalgary.ca/pubs/calendar/current/arts-4-58.html</u>

4.58.5 BFA in Drama: ucalgary.ca/pubs/calendar/current/arts-4-58-5.html

4.58.6 Concurrent BFA (Drama Education)/BEd: ucalgary.ca/pubs/calendar/current/arts-4-58-6.html

4.58.7 Minor in Drama: <u>ucalgary.ca/pubs/calendar/current/arts-4-58-7.html</u>

4.58.8 Professional Theatre Internship: ucalgary.ca/pubs/calendar/current/arts-4-58-8.html

Division of Drama: scpa.ucalgary.ca/drama

FINDING YOUR WAY AROUND

Visit <u>ucalgary.ca/map</u> for a campus map or to use the interactive room finder.

Rooms on campus use the first two or three letters to designate the building and the number to designate the room. A room with a number in the 100s is on the main floor, in the 200s is on the second floor and a room such as 004 or 012 is in the basement.

For example: the main office for the School of Creative and Performing Arts is CHD 100. It's located on the main floor of Craigie Hall, block D.

Studios

Rehearsal studios for Dance, Drama, and Music are located in Craigie Hall in blocks D, E and F and vary in size from small practice rooms to large studios.

Classrooms

The majority of classes in the SCPA are taught in Craigie Hall in blocks D, E and F with a few lecture classes booked in campus lecture halls and large dance classes hosted in Kinesiology.

Performance Spaces

The SCPA has a number of performance spaces that support our work. These spaces are all close or connected to Craigie Hall and can be found in the creative block, which includes the Rozsa Centre, The F.R. Matthews (CHF101), Joyce and Quentin Doolitttle (CHF206), Reeve, and University Theatres as well as a number of other, smaller performance spaces.

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